

• Contact

 DUBAI - UAE
 +971 563995043
 shafeeqmuhammed143@gmail.com

 MUHAMMED SHAFEEQ P

• Skills

Project organization
Problem resolution
Process improvement

• Software

MS office Excel
MS office word
MS office outlook
Tally prime

• Languages

English
Malayalam
Tamil

• Personal Information

Father's name : Saidali P
Mother's name : Shabana P
Date of birth : 03 Nov 1997
Nationality : Indian
Gender : Male
Marital status : Single
Passport no. : R1843450
Visa status : Visit Visa
Driving license : Indian

• Hobbies

Listening music
Travelling
Photography
Watching Movies



MUHAMMED SHAFEEQ P

Warehouse Executive

Multi-talented warehouse executive with 4+ year experience and consistently rewarded for success in planning and warehouse operational improvements. Excellence in performance and quick learning.

• Education

2015 - 2018 **Bachelor Of Business Administration** - GLOBAL ACADEMY (Bharathiar University) – Cochin, India.

• Work Experience

Customer Service Associate (2016 Apr – 2016 Sep)

First Source Limited [Kochi , INDIA]

- Manage large number of incoming phone calls.
- Identify and assess customers' needs to achieve satisfaction.
- Handle customer complaints, provide appropriate solution and alternatives within the time limits; follow up to ensure resolution.

Warehouse Executive (2017 Aug – 2019 Oct)

Solucion Unlimited [Kochi , INDIA]

- Managing of daily activities of the warehouse, including shipping, receiving, maintenance, inventory, and employee scheduling.
- Complete accurate warehouse productivity reports for upper management.
- Coordinate training of new employees and ensure that current employees are receiving ongoing.

Warehouse Executive (2019 Nov – 2022 Jan)

ADLB Solutions [Kochi , INDIA]

- Supervise warehouse employees and oversee daily operations.
- Communicate with courier partners to ensure efficient delivery of products.
- Manage customer service requests promptly and resolve issues quickly.