

ALBIN DAVIS

INVENTORY CONTROLLER



Contact

DIP-2 Dubai Investment Park

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Languages

English
Hindi
Malayalam

Personal Details

Name: Albin Davis

DOB: 10/03/1993

Nationality: Indian

Marital status: Single

Career Objective

Seeking a suitable position of responsibility where my running experience would be fully utilized and simultaneously contribute to my employer's success by achieving the common goal within professional environment.

Education

- B.com Degree (Bachelor of commerce)

Experience

- 02 Year Worked Experience as an **Inventory controller, Mega carpets Factory LLC Dubai. (2020 Jan to 2022 Apr)**
- 03 Year worked Experience as an **Inventory controller inCare keralam LTD in India.**

Duties and Responsibilities

- Monitoring inventory levels and replenishing stock as needed.
- Assisting logistics manager for the all kind of documentation work.
- Performing regular stock checks and reporting any issues to the supervisor.
- Maintaining and updating records of purchase orders, pricing reports, and inventory records.
- For casting supply and demand requirements to ensure stock availability.
- Analyzing and reviewing supply chain data to identify and resolve issues.

Skills

- Microsoft Word.
- Microsoft Excel.
- Inventory software.
- Tally ERP -9

Declaration

I hereby declare that all the information given above is true to the best of my knowledge, and the event of my appointment, I shall discharge my duties and responsibilities. I will be sincere in my part of work.