

# Sreesh k

Seeking a suitable position in a reputed organization, Where my experience and education can contribute to enrichment of myself and growth of the organization.

+971 581623134 +91 9497557234

Dubai UAE

## **WORK EXPERIENCE**

## STORE MANAGER

## by Kaveri

12/2018 - 10/2021

Kerala , India

Actively involved in setting up a clothing brand new store/outlet for "by Kaveri". worked as store manager.

Achievements/Tasks

- Maintaining statistical and financial records.
- Attending customers & taking custom orders.
- Waybill Creation
- Organizing and maintaining inventory and storage area.
- Coordinate the pick up of material, Booking and Calculating transportation charges.
- QR code printing.
- Supervise and control the goods entering and leaving.
- Setting window display and visual merchandising.
- Accurately updating all data into computer.
- Tracking the movement of finished garments.
- Communicating with consignee and top management.

## PERSONAL PROJECTS

#### PREFERENCE OF BAJAJ BIKES

It's a kind of study that why the customers are choosing Bajaj bikes and their ratings after the usage.

## **EDUCATION**

#### B.com

## Calicut University

2014 - 2018

Kerala . India

Courses

B.com Finance

## **HIGHER SECONDARY**

## Puliyaparambu HSS

2012 - 2014

Kerala , India

Courses

- Commerce with computer application

## SKILLS

Ms Excel Adobe premiere **Customer Relation** Financial accounting Stock Management

## INTERESTS

Pencil drawing, Photography Videography, Plants & Animals

Distribution and Warehousing

## COURSES

Certificate in online English language training programme 09/2021 -

## **LANGUAGES**

#### **English**

Full Professional Proficiency

#### Malayalam

Full Professional Proficiency

#### Tamil

Elementary Proficiency

## **SOFT SKILLS**

**Effective Communication** Teamwork Problem solving Dedication Have enough patience to face difficulties Responsible