

CURRICULUM VITAE



MOHAMMED NOUSHIK



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DUBAI ,UAE

CAREER OBJECTIVE

To excel in a position by applying my professional experience and strive towards fulfilling the responsibilities assigned to me, I can perform well in my field, and I assure to uphold your quality standards, policies and procedures.

WORK EXPERIENCE

Duties & Responsibilities

- Setting sales goals and developing sales strategies.
- Researching prospects and generating leads.
- Contracting potential and existing customer on the phone , by email, and in person.
- Handling customer questions, inquiries, and complaints.
- Preparing and sending quotes and proposals.
- Managing the costumers,staffs and delivery .
- Meeting daily, weekly, and monthly sales targets.
- Participating in sales term meetings.

❖ **Two Year experience as a Sales and marketing Executive in AAK GROUP , India , Kerala.**

Duties & Responsibilities

- Planning and schedule delivery of products.
- Good communication and interpersonal skill.
- Conducting meeting with sales staff and and give instructions.
- Contributing to team efforts by accomplishing tasks as needed.

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SOFTWARE KNOWLEDGE

- Excel
- Photoshop
- MS Office

INTERPERSONAL SKILLS

- Communication Skill
- Customer Service
- Office Administration
- Multi Tasking
- Time Management
- Organization Skills
- Managerial Eblity

PERSONAL PROFILE

- Date of Birth : 01/02/1999
- Gender : Male
- Nationality : Indian
- Marital Status : Single

PASSPORT PROFILE

- Passport Number : S5289243
- Date of Issue : 08/09/2018
- Date of Expiry : 17/09/2028
- Visa Status : Visit Visa

EDUCATIONAL PROFILE

- **DIPLOMA ITL(Auto Mobile Engineering-2017).**
- **Higher Secondary Education,Kerala -2015)**
- **SSLC,Kerala India 2013**

LANGUAGES KNOWN

ENGLISH ●●●●●

HINDI ●●●●●

MALAYALAM ●●●●●

DECLARATION

I hereby declare that the above stated information is true to the best of my knowledge and belief.

MOHAMMED NOUSHIQ