

LITHUN VINAYAN

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PANTHYIL VATTAVALAPPIL

PANNISSERY

KERALA

Pin: 680504



CAREER OBJECTIVE

To pursue my career in a challenging and dynamic environment and contribute to the successful growth of an organization which will utilize my knowledge, professional skills and experience.

ACADEMIC CREDENTIAL

Master of Business Administration in HR and Marketing	Sambhram Academy of Management studies (2019-2021) Bangalore University
Bcom Computer	Chathrapathy Shahu Ji Maharaja University (2015-2018)
Higher Secondary	St Francis Higher Secondary Mattam Kerala State Board (2013-2015)
S S L C	St Francis Higher Secondary Mattam Kerala State Board (2012-2013)

ACADEMIC PROJECTS

- A study on New changes in Public distribution System:
Satisfaction among the Customers and Distributors in Bangalore
- A Study on Security issues in Digital Payment Transaction in Bangalore

WORKEXPERIENCE

- **Team moplet(Pvt .Ltd)**
Junior Accountant 2018-2019)

Job Responsibility

- Managing All Accounting Transaction
- Assist Monthly Quarterly and Annual Closing
- Assist in Implimenting a new internal automatic Accounting System
- Maintain proper record
- Ensure timley Bank Payment
- Manage Balancesheet and P/L account

ITPROFICENCY

- DataEntry
- InternetBrowsing
- MSExcel,MSWord
- TALLY ERP

PERSONALQUALITIES

- Time Management
- Marketing
- Positive Attitude
- Social Responsibility
- Quick decision
- Patience
- GoodCommunicationskill
- Strong Personal morals and ethics ensure complete honesty and transparancyat all time
- Leadershipskills

HOBBIES

- Travelling
- Sportsandcricket
- Photography

AREAOFINTEST

- Businessmanagement
- Human Resource
- IT /Systems
- Financialmanagement

PERSONALDETAILS

- Dateofbirthandage :27/04/1997
- Gender :Male
- Nationality :Indian
- Maritalstatus :unmarried
- PassportNo :S 2053726
- Languageknown
Tospeak :English,Tamil,Malayalam,Hindi
Towrite :English,Malayalam

DECLARATION

Idoherebydeclarethat the details furnished above are true to the best of my knowledge

Place :

Date :

LITHUN VINAYAN