

CURRICULUM VITAE

NADEER MOHAMMED ALI

OBJECTIVE



Contact Information:

Mobile: 0567235373

Email: Nadeermohammedali@gmail.com

Personal Information:

Date of Birth: 12-Mar-1994

Nationality: Indian

Religion: Islam

Passport No: L5488032

Marital Status: Single

Visa Status -Employment

Language Known:

English, Malayalam and Tamil

Intend to build a career with leading corporate of hi-tech environment with committed and dedicated people, which will help me to explore myself fully and realize my potential. Wish to work as a key player in challenging and creative environment.

Professional Experience and Responsibilities

• Key accounts Sales Executive Cum Merchandiser – Castle General Trading LLC (Western Region) Abu Dhabi Nov 2020 to Present

- Responsible to generate revenue with perspective of sales channels, product sales
- Ensure total customer satisfaction with service quality excellence consistently and assist customers with all the product information
- Interacting directly with potential, new and existing clients.
- Ensure targets are met with in given time frame and promoting new products
- Establish, develop and maintain positive business and customer relationships with A class and B class Markets
- Serving customers and Displaying products
- Overseeing deliveries and Helping with special promotions
- Advising customers about delivery schedules and after-sales service
- Recording orders and sending details to the sales office
- Giving feedback to management on latest sales trends
- Maintaining accurate records of the goods displayed at mall.
- Coordinate sales effort with team members and other departments
- Having a methodical and accurate approach to work activities.
- Positive attitude, energetic approach and self-motivated.
- Contributes to team effort by accomplishing related result

Merchandiser FMCG - ABUDHABI COOP (April 2018- September 2020)

- Establish, develop and maintain positive business and customer relationships
- Promoting new products and any special deals
- Serving customers and Displaying products
- Overseeing deliveries and Helping with special promotions
- Advising customers about delivery schedules and after-sales service
- Recording orders and sending details to the sales office
- Giving feedback to management on latest sales trends
- Maintaining accurate records of the goods displayed at mall.
- Coordinate sales effort with team members and other departments
- Having a methodical and accurate approach to work activities.
- Positive attitude, energetic approach and self-motivated.
- Contributes to team effort by accomplishing related result

- **Sales and Service Executive – AMARA RAJA Batteries LTD (OCT 2016- FEB 2018)**

- Interacting directly with potential, new and existing clients.
- Create and update database and excel spreadsheets
- Able to demonstrate a high standard of customer service.
- Evaluate accounts statements for clients
- Maintains quality service by establishing and enforcing organization standards
- Capable of influencing the opinions of customers.
- Able to handle complaints, aggressive customers and difficult situations.
- Keep positive customer rapport
- Prepare documents and files for creating reports
- Ability to act on own initiative.
- Capable of following procedures and systematic processes.
- Prepares reports by collecting, analyzing, and summarizing information.

Educational Qualifications

- Bachelor in Business Administration BBA – 2016 –[Sarba Bharatiya Shiksha Peeth]
- Senior School Certificate Examination - 2012 [Central Board of Secondary Education, India]
- AISCCE -2010 [Central Board of Secondary Education, India]

Certifications

- Diploma in Gulf VAT
- Tally Accounts
- Peach Tree Accounting
- Diploma in Microsoft

Skills

- Proficient in:
- Operating Systems : Windows 98/ 2000/ XP/Tally
- Application Software : MS Word, MS Excel, MS PowerPoint, Internet & Email

Strengths

- A passion for delivering inspirational service and developing people.
- Ability to operate in a fast moving environment.
- Excellent Leadership qualities
- Good Team Player and Service Oriented.
- Empathetic with a positive attitude and the willingness to work in a multicultural environment
- Excellent communication and interpersonal skill

Extracurricular Activities

- Sahodaya Football player in 2010 (School Level)
- Kerala State Volley ball player in 2012 and 2015 (High school Level)

Declaration

I hereby declare that all the information mentioned above is true to the best of my knowledge.

Yours sincerely, Nadeer.MK