## HAMNA AC AL MAQTA AREA-ABHU DHABI

MOB: 0521704205

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An entry level commerce graduate seeking an opportunity to work for a professionally managed company with a good organizational objective and friendly environment in a capacity that offers responsibility, challenge, job satisfaction and scope for organizational and personal development and growth. Having an experience in the field of competition I can be sure of my commitments towards the company which will endeavor far most in achieving goals.

### **ACADEMIC PROFILE**

# **B.Com**

Al-Farook Educational Centre, Farook, Calicut University, Kerala. (2015-2018)

Higher Secondary certificate from Board of Higher Secondary Education- Kerala (2013-2015)

SSLC Certificate from Central Board of Secondary Education –Kerala. Year Passed 2013

#### PERSONAL SKILLS

Ability to establish team work.

A strong Willingness to learn new skills and abilities and observe perception.

Initiative for taking new responsibilities and high interpersonal skills.

Good communication, analytical and interpersonal skills.

#### **TECHNICAL SKILLS**

Microsoft Office-Words, Excel, Outlook, Tally.

### PERSONAL PROFILE

Name : Hamna Ac. Father's Name : Harsal Ac D.O.B : 23.01.1996 Gender : Female Nationality : Indian Religion : Muslim Passport number : P0406069 Visa Status : Husband Visa.

Language known : English, Tamil, Malayalam.

## **Declaration**:

I hereby declare that all the information stated above is true to best of my knowledge and belief. I take the responsibility of any mistakes in data if occur in future.

Date:

Place: Abu Dhabi HAMNA AC