

# MUHAMMED SABITH.KK

Administrative Support Services

## Contact Me

- **0** +971582198411
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Hessa Street

OUBAI,United Arab Emirates

## Other Info

## Skills

Genaral Administration, Familier with computer, Critics and Decision Making

## **Awards**

Runner-up in Social Development Plan Contest 2016

# Languages

English, Arabic, Hindi, Malayalam

#### Interest

Be happy by making others too, Technology and Fasion

# Others

SKILL PROGRAMME Additional Skill Aquisition Programme.



# **ABOUT ME**

Disciplined and developed personality with keen interest in learning new things. A fresh candidate who having graduation in Laws and Business Administration. And the construction of influence in problem solving with great team work and critical analysis.



# **EXPERIENCE**

06/2019 -11/2019 SANTHI HOSPITAL | DATA ANALYST (Administrative Assistant)

During the internship, I was there to assist in making reports to the Deputy Administrator under the guidance of Front office Manager on quality assessment with the help of collection, analysis of feedback forms



# **EDUCATION**

2015 - 2020 UNIVERSITY OF CALICUT | INTEGRATED FIVE YEAR BB.A LL.B



# PROJECT & INTERNSHIPS

06/2019 -11/2019 Santhi Hospital | A Study On The Impact Of Customer Satisfaction Leads To Customer Loyelty

The project was based on the assesment of quality services provided by employees.

MUJEEBURAHMAN LEGAL ASSOCIATES | Legal Internships