



JOBIN JOHNY

Accountant

SUMMARY

Seeking a career opportunity with a progressive growth oriented company to explore a new circumstance and where I can utilize my knowledge and skills to maximum for the mutual benefit of the organization and myself

EDUCATION

Bachelor Degree in Commerce -2018

Kannur University

Certificate in Accounting Technician -2015

The Institute of cost accountants of India

Higher secondary Commerce - 2015

Rajah's Higher secondary School Nileshtar

High school - 2013

Madikai II

EXPERIENCE

- **AL MUDAIBI CONSTRUCTION SERVICES, OMAN**
Accountant: Nov 2018 - Oct 2021
- **Aiwa fresh Hypermarket, Kerala, India**
Cashier: July 2013 – Aug 2016

KEY RESPONSIBILITIES

- MIS to top management
- Finalization of accounts
- Statutory compliance
- Cost sheet preparation
- Cash and Bank Account Management
- Budget preparation
- Handling of Accounts Payable
- Handling of Accounts Receivable

DETAILS

Dubai, UAE

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PERSONAL INFORMATION

- Nationality : Indian
- DOB : 09/09/1997
- Sex: Male
- Marital Status : Single
- Passport No : P0748312

KEY SKILLS

- Good communication
- Adaptability
- Leadership
- Problem Solving
- Cash Handling
- **Expert in Tally Erp9**
- **Expert in MS Office**

LANGUAGES

- English
- Hindi
- Malayalam
- Tamil