



SENIOR FINANCIAL ACCOUNTANT

MEKA RAMCHAND

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SUMMARY:

Hands-on, efficient, and organized professional as a **Financial Accountant** with 8+ years of experience in Manufacturing domain and 4 years of other experience. Possess strong analytical and problem-solving skills with the ability to make well-thought-out decisions.

SKILLS:

SAP-FICO & SD, GST, VAT, TDS, Tally ERP 9.0, Word, Excel, Power Point and Microsoft Outlook.

WORK EXPERIENCE:

- In charge of month end closing processes which includes monthly accruals, prepayment amortizations, Stock in transit entries, running fixed asset depreciations and correcting & adjusting journal entries.
- Maintaining fixed asset schedules including fixed assets roll-forward report, additions, sale of assets, write-off and retirements.
- Preparing accounts receivable aging reports, allowance for doubtful accounts schedule and passing the journal entries.
- Preparing monthly journal entries for GST output adjustments, reclassifications and any other adjustments.
- Assisted in the preparation and analysis of Financial statements, supported schedules for balance sheet and income statement.
- Monthly TDS Workings, Sections wise payments upload in NSDL & Filing Quarterly TDS Returns/Generation & Circulation Form 16A to vendors.
- TDS default Notices & correction.

- GST RCM Payments, Monthly GSTR1 Filing & GSTR3B Filing with GSTR2A Reco.
- Sales Invoices Preparation and Revenue Accounting Prepare and format data for AOP vs Actuals reporting and analytics (Order to Cash).
- Preparation and sharing of Capex Utilization Summary & Order Book Data Report to Corporate finance team.
- Handle the Invoice Processing & Account payable for Domestic & Foreign Payments and related compliances (Procure to pay and record to report) Which Include
- Handling and responsible for the Statutory Audit / Internal Audit Support & Audit Samples Submission in a timely manner.
- Coordinating with corresponding banks on Pending EDPMS / IDPMS and follow up for their closing.
- Open customer & vendor Advances Adjustment with outstanding payables or receivables and Passing the IndAs21 Entries.
- Motivating the team members, Providing Training & Development Sessions for new joiners in Finance Department.
- Reconciliation of TDS Receivables with 26AS and identify the differences and record the same.
- Creation of New Vendors / Customers Codes & New G/L Codes in accounting system.
- Co-Ordination with the subordinates and follow up for timely completion of work.

EDUCATION:

Master of Business Administration with specialization of **Finance and Marketing** in Acharya Nagarjuna University from 2006 to 2008 – 75%

EXPERIENCE SUMMARY:

Worked for HDFC Bank as **Contract sales executive** from June-2008 to Oct-2008.

Worked for Pulivarthi & Associates and deputed at Bharti Infratel Ltd as **Process Associate** from Oct-2008 to Apr-2009.

Worked for Teja Technical Services and deputed at Indus Towers Ltd as **AP Rental Spoc** from Apr-2009 to May-2011.

Working for Pulivarthi Consulting India Private Limited and deputed at

- TATA Lockheed Martin Aero structures Limited as **Senior Process Associate** from June-2011 to May 2016.
- TATA Sikorsky Aerospace Limited as **Team Lead** from June-2016 to 03-Jan-2022

Present Location: Dubai, Al Karama

Passport Number: S1068645

Visa Status : Sponsor Visa

Notice Period : Immediately Join

DECLARATION:

I hereby declare that the information above furnished is true to the best of my knowledge and belief.

(RAMCHAND M)