

ASHIK A U

Accountant and Auditor

CA-Intermediate with over 6 years of experience in liaising with both individual and corporate clients to provide financial information and advice. Highly skilled in maintaining accounting records and preparing accounts and management information for assigned areas.



auashik@gmail.com

+971 505265128

Dubai, UAE

linkedin.com/in/ashik-au1316

Nationality: Indian

Visa Type: Visit Visa
Date of Expiry: 10/05/2022

WORK EXPERIENCE

Audit Assistant

Krishnamoorthy & Krishnamoorthy chartered accountants

02/2015 - 01/2018

Achievements/Tasks

- Responsibly handled the whole audit process of a variety of audit assignments comprising of Statutory Audit, Tax Audit, Internal Audit, Interim Audit, VAT Audit and Stock Audit.
- Maintained accounting records and prepared financial statements of various statutes.
- Liaised with the clients and provided advice in taxation matters & also aided in responding to Notices from various Statutory Authorities.

Accounts and Audit Executive

Fortowl Corporate Strategists LLP

02/2018 - 01/2020

Achievements/Tasks

- Dealt with payroll management and inventory management.
- Performed Bank and Accounts reconciliations.
- Drafted Balance sheet, Profit and loss A/c and other financial statements.
- Prepared and submitted, weekly and monthly reports to the management.
- Monitored Accounts Receivables and Payables.

Accountant Freelance

06/2020 - 12/2021

Achievements/Tasks

- Performed daily book keeping, posting and processing entries by using online Accounting tools.
- Performing stock audit, branch audit, internal audit of various clients.
- Meeting with clients and discuss the financial position of the company and Tax compliance.
- Implementation of Accounting Systems for various clients from diverse industries.

EDUCATION

CA-Intermediate(IPCC)

Institute of Chartered Accountants of India

2021

BACHELOR OF COMMERCE

Calicut University – M.D College Pazhanji, Kerala, India

2014

AREA OF EXPERTISE

Financial Accounting and Reporting

Audit and Assurance

VAT

Budgeting

Microsoft Office

Payroll Management

Receivables & Payable Management

SAP(FI-CO)

Tally ERP

Excel

COURSES

General Management & Communication
Skills course

Board of Studies, ICAI

Information Technology Training course

Board of Studies, ICAI

SAP-(FI-CO)

IBS Academy india

LANGUAGES

English

Full Professional Proficiency

Hindi

Professional Working Proficiency

Arabic

Limited Working Proficiency

Malayalam

Native or Bilingual Proficiency

SKILLS

Problem Solving

Team work

Project Management

Critical Thinking

Accurate

Analytical skills

Result oriented

Innovative