

Farhan Ali

Seeking for opportunities and secure a position to contribute my skills effectively for the growth of the organization and my professional career.

Kanpur, Uttar Pradesh

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Strong understanding of principles of business administration and their practical usage. -Excellent managerial qualities.

Personal Details

Date of Birth: 1998-05-22

Eligible to work in: India

Highest Career Level: 2-5 years experience

Industry: Administrative Assistance, Business Operations, Call Center, Customer Service, Export, Import, Human Resources, Logistic Support, Management, Production & Manufacturing, Project Management, Quality Assurance

Total years of experience: 3

Work Experience

own business

Flying export wearings - Kanpur, Uttar Pradesh

January 2019 to Present

To plan and make strategies for the daily growth of business,

To manage stocks and to maintain customer relationship

Administrator

Flying unicorn wearings - Kanpur, Uttar Pradesh

January 2018 to Present

It is an online business of clothing (ladies ethnic wear) where my work is to manage the online page handle which include update and customer relationship and answer queries and also planning and making strategies for the daily growth of business

Education

Bachelor's Bachelor's of business administration in international business in business administration

Lucknow University - Lucknow, Uttar Pradesh

January 2017 to January 2020

Skills / IT Skills

- Customer Service (3 years)
- Management (3 years)
- Administration (3 years)
- Project Management (3 years)
- Business Management (3 years)
- Logistics (3 years)
- Customer Support (3 years)
- Front Office (3 years)
- Receptionist (3 years)
- Back Office (3 years)
- Data Entry (3 years)
- Inventory Management (3 years)
- Operations (3 years)
- Office Management (3 years)
- Operations Management (3 years)
- Quality Control (3 years)
- Quality Management (3 years)
- Team Management (3 years)
- Warehouse Management (3 years)

Languages

- English - Expert
- Hindi - Native
- French - Intermediate