

Shareen Shakeel

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Objectives

PURSUING FUTURE CAREER AS EPIDEMIOLOGIST

- In quest of assignments in the area of exports with a people driven and growth oriented organization

Professional Synopsis

- More than 12 years of experience in trade finance management.
- Skilled in handling large workforces.
- Out-of-the-box thinker committed towards the growth of people within the organization.

Experience

K.p enterprises Vadilal Icecream agency.

Varanasi, India

SENIOR ACCOUNT

March 2014- April 2020

- Responsible for all sales within Varanasi city.

Mirza International Limited

Kanour, India

SENIOR MANAGER, EXPORTS

July 2009- March 2013

- Responsible for entire post and pre-shipment documents (Sea).
- Managed a team of 9 members.
- Arranged ONLINE BOOKING of various shipping lines e.g., APL, MERSK, CMA, HAPAG, DAMCO etc.
- Excel Spreadsheet management.

Calico Shoes trading

Kanpur, India

MANAGER

July 2008- June 2009

- Responsible for all the export shipments and documentation.

Education

2009 **Diploma in Computer Applications and Multilingual DTP,**

Jhansi, India

2009 **Diploma in Urdu Language,** National Council for Promotion of Urdu Language

Jhansi, India

2004 **Intermediate,** UP board

Kanpur, India

2002 **Highschool,** UP board

Kanpur, India

Personal details

- **Date of Birth:** 12th March 1986
- **Address:** H.No. 1/804 Golaghat, Ramnagar, Varanasi-221008, U.P. (INDIA).
- **Passport No.:** L3719315
- **Renewed on:** 24th July, 2013
- **Valid Up to:** 23rd July, 2023