

CURRICULUM VITAE



Arshad Mohamed

CONTACT

055 8802146

Location :Dubai

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OBJECTIVE

To obtain a challenging position in a reputed organization, where I can utilize my education and skills which I developed from my experience towards the achievement of organisation's mission and objective.I'm interested to work in a sophisticated atmosphere that could challenge my traits and provide me an opportunity for a professional growth.

LANGUAGES

English, Hindi, Malayalam

PERSONAL DETAILS

Father : Mohamed

DOB : 18-05-1991

Gender: Male

Nationality:Indian

Religion:Muslim

Martial Status : Married

PASSPORT DETAILS

Date of Expiry:25.03.2029

Visa Status: Visiting

UAE DRIVING LICENCE

Light Driving License (Manual)

Date of Issue:04-12-2016

Place of Issue: Sharjah

Date of Expiry: 03-12-2026



Work Experience

SAP MM Consultant - Beat Education Institute

Calicut (India), 06/2021 - 10/2022

Training given to End users, SAP Trainers and Students in SAP MM and analyze and solve the SAP MM Issue

Contact: Mr.Musthaq, Beat Education Manager – Mob: +91-9746543218

Key Responsibilities

- Customization of enterprise structure and procurement process.
- Define Plant,Storage Location and Purchasing Organization for Enterprise.
- Responsible for creation for master data such as material master,vendor master purchasing info record,source list.
- Customization of Vendor screen layout,Vendor account groups and number ranges for Vendor account groups.
- Customization of Material group,Material type,number ranges for material type.
- Procurement process such as Requisition,Quotation,Purchase order,and Goods Receipt and Goods Movement on MIGO.
- Customization of logistics Invoice Verification document and tax on purchase.

Sharjah International Airport (Jun 2015 to Mar 2018)

Experience

Worked as an Airport Agent at Landside in an Airport Special Services Department – Hala Services with core responsibilities as follows;

May I Help You

Guide the passengers by the regular and on time updated information at airport at the core passengers moving areas of Airport Main Entrance for Departure, Boarding Areas, Before and After Immigration, Transit Areas of Transfer Passengers, Arrival Areas, Arrival Baggage and Exit Area. Make sure to keep the respected area moving as by being the front query solving for passengers. Convert the passenger queries into sales to generate sales revenue by informing about the facilities provided by Airport Special Services–Hala Services.

Meet & Assist Services

To greet & assist passengers of arrivals and departures as due with their availing services.

Staff Number:41815

Designation: Airport Agent

Department: Hala Service –Sharjah Aviation Service



Education

2013 - BA English University of Calicut

- o Marks scored:
(Grade B)

2009 - Higher Secondary School - K.I.H.S.S,Edakkulam Kerala

- o Marks scored:
70%

2007 - High School - K.I.H.S.S Edakkulam , Kerala

- o Marks scored:
72%



Knowledge

- Logistics and supply chain management - Storage, warehousing and materials handling., Packaging and Inventory Management., Transport, Information and control.
- SAP Material Management – Procurement process, Maintain Master Data , Material and Inventory and reporting.
- SAP Warehouse Management system (WMS), is fully integrated into the SAP environment, provides automated support in processing all goods movements and in managing stocks in warehouse.



Professional Qualifications

SAP Material Management
IATA UFTTA Foundation In Travel and Tourism
Diploma with Airport Management
Master Diploma in Multimedia (CAAD Centre)
Computer Hardware & Software
Tally
Ms Office (Word and Excel)



Skills

Comprehensive problem solving ability
Quick learner
Eloquent communication and presentation skills
Good team leader
Analytical skills



Personal Interests

Googling about Technologies
Interested in Social Medias and TV News
Trucking and Adventure Travelling

Declaration

I, Arshad Mohamed, hereby declare that the information contained herein is true and correct to the best of my knowledge and belief.

Arshad Mohamed