

MOHAMMED FAIZAL

Accountant

✉ mohmedfyzl71@gmail.com

☎ +971583058810

📍 Wasl Street 7

Jumeirah

Dubai

🌐 <https://www.linkedin.com/in/mohmed-fyzl>

✈ Skills

- Book keeping
- Financial Analysis
- Financial Statements
- GAAP Principles
- Account Receivables
- Account Payables
- Data Filing
- Payroll management
- Reconciliation
- Microsoft Excel
- GCC VAT Using Tally
- Quickbooks
- Planning & Budget Forecasting
- SAP FICO
- Auditing
- Tax laws and regulations
- Team player
- Microsoft Word
- Microsoft PowerPoint
- Critical Thinking

👤 Reference

Jamshid K S - "Golden Platter Caters & Events"

Manager

Saidu.jamshid@gmail.com

9656944813

Manisha C A - "Variety Shopping Centre"

Senior Accountant

manishamaanu3@gmail.com

7994461510

🗣 Languages

English

Hindi

💎 Summary

Dedicated and experienced commerce graduate with proven success in accounting, managing finances, leading & supervising staffs for mid-size commercial organizations seeking an opportunity

📁 Work Experience

○ **Variety Shopping Centre Paravur, Ernakulam**

01-2022 - 08-

Accountant

2022

- Supported business by assisting with finance processes such as inventory closing, invoicing, & reviewing and verifying vendors and customer statements.
- Created Excel spreadsheets to facilitate business metric compilation and analysis.
- Completed payments and controlled expenses by receiving, processing, verifying, reconciling invoices; reconciled completed work by verifying entries and comparing system reports to balances.
- Provided support with month-end closing procedure and finance related activities.

○ **Electromech Enterprises Pvt.Ltd , Edapally, Ernakulam**

04-2022 - 06-

Internship- SAP FI Module

2022

- Learned about the realtime situations in which this software has to be used in the field of work.
- Practiced using realtime prospects during the period.

○ **Golden Platter Caters & Events, Near Pallinada, Kodungallur**

11-2018 - 01-

Team Lead

2021

- Handled event related enquiries from prospective customers effectively and saved time
- Designed and developed marketing plans and literature for events.
- Increased sales & ensured that income targets and budgets for the events unit are met.
- Managed upto 40-60 volunteers and temporary staffs effectively.
- Attended meetings with the client along with head of businesses development and marketing.
- Successfully completed 75+ events while working on this role.

🎓 Education

○ **LCC North Paravur, Ernakulam**

2022

Diploma in Foreign Financial Accounting with SAP FICO

A+

○ **LCC North Paravur, Ernakulam**

2022

GCC VAT Using Tally

A+

Tamil

Personal Details

Passport : W1695339

Age : 23

Gender : Male

Visa : Visit Visa



Stella Maris Institute of Management and Technology, Kottapuram,
Kodungallur

2021

Bachelor of Commerce

Second class



CERTIFICATIONS



GCC VAT Using Tally



SAP FICO



Tally Ace



Diploma in Foreign Financial Accounting