



Pranav VR

Accounts Officer

Accounting professional with a demonstrated experience in the same stream



pranavvr9531@gmail.com



+919747742370



Kannur , Kerala, India



31 December, 1995

SKILLS

Quickbooks

Tally

MS Office

Time Management

Team Player

Client Management

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Malayalam

Native or Bilingual Proficiency

Tamil

Professional Working Proficiency

INTERESTS

Travelling

Movies

Reading

WORK EXPERIENCE

Accounts Officer

Kinematic Food Tech Pvt Ltd

01/2021 - 01/2022,

Bangalore, India

Achievements/Tasks

- Bank Reconciliation
- Cash Flow Statement
- Accounts Receivables & Payables
- Maintaining Main & Sub Cash Register
- Invoice Processing
- Statutory Payments
- Payroll Processing

Accountant & Administrative Associate

Just Shawarma

07/2018 - 01/2021,

Bangalore, India

Achievements/Tasks

- Overseeing the daily operations of stores
- Maintaining Main & Sub Cash Register
- Inventory Accounting & Management
- Invoice Processing
- Cash & Bank Reconciliation
- Vendor Management & Reconciliation
- MIS Reporting & Forecasting
- Ageing Reports & Followup
- Event Management

CERTIFICATES

Diploma in Logistics & Retail Management (2016)

Certificate Course in Tally (2017)

Certificate Course in MS Office (2017)

EDUCATION

Bachelor Of Commerce

Naher Arts and Science College, Kannur University

2015,

Kannur

Higher Secondary

Chovva Higher Secondary School

2012,

Kannur

HSE

CHM High School

2010,

Kannur