

MOHAMMED IRFAN

PROFILE SUMMARY

Experienced and result oriented Assistant store Manager with three year of accounting, managerial experience in retail environment. Motivated professional with strength in supervising employees and promoting optimal customer service. Adapt in employee relation and inventory management.



Al hamriya, Dubai, UAE

Near Al Salam Mosque

+971 523494862

irfanmohammedir@gmail.com

EDUCATION

BCom (commerce with computer application)

University Institute of Technology
2015 - 2018

12th grade

SN Trust (kerala board)
2013 - 2015

10th grade

I J A H.S.S (Icse board)
2003- 2013

WORK EXPERIENCE

KM Stores and Distributors, kollam, kerala

May 2019-September 2021

Assistant Store Manager

- Assisting the manager in organising, planning and implementing strategies
- Coordinating retail store operations
- Ensuring Store schedules and objectives are met by employees
- Supervise and motivate staff to perform their best

ACCOUNTANTS SERVICE SOCIETY

April 2018-May2019

Accountant Trainee

- Prepared accounts and tax returns, supported the management of accounts payable and receivable
- Monitored spending and budget
- Assisted in auditing and analysing financial performance

PERSONAL DETAILS

- | | |
|-----------------|---------------|
| •Date of birth | • 14-05-1997 |
| •Gender | • MALE |
| •Nationality | • INDIAN |
| •Marital status | • SINGLE |
| •Religion | • Islam |
| •Visa Status | • VISIT VISA |
| •Visa validity | • Feb 17,2022 |
| •Passport no | • M9954511 |

INTERESTES

- Cooking
- Football
- Travelling
- Eating

CORE COMPETENCIES

- Communication Skills
- Ability to multi task
- Ability to negotiate at all levels
- Ability to win new and existing business
- Efficient knowledge in Tally, MS word ,MS Excel
- Exceptional ability to quickly master new concept
- Good leadership and motivational mentally

LANGUAGE KNOWN

- English
- Malayalam
- Tamil
- Hindi