

Curriculum Vitae



Name : SIRAJUL MUNEEER PS

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<https://www.linkedin.com/public-profile>

Career Profile

Cars taxi service co L.L.C Dubai RTA

Taxi driver

2021 Dec 2023 April

Key responsibilities:

- Pick up passengers and drop them off wherever they request.
- Collect fare at end of ride
- Test taxicab regularly to ensure everything is working as it should and conduct maintenance when required.
- Take cab to auto shop when something is beyond means to fix.
- Provide information to Passengers about local points of interest around the city.

Baahi General Trading LLC Abu Dhabi

Accountant and assistant manager

2020 Sep – 2021 Oct

Key responsibilities:

- Meeting and greeting customers and making them feel welcome.
- Devising and implementing the organization sales strategies.
- Finding new channels for selling and distribution of products.
- Building report with a customer and subsequently closing the deal.
- Building relationship new customer and distributors.
- Demonstrating products to customers.
- Maintaining good business relationship with existing clients.
- Liaising suppliers and manufactures daily.
- Deal with customer feedback, enquiries, complaints, and refunds.

- Deals with day today business transaction of business.
- Posting business transactions.

Personal Skills:

- Observation
- Decision making
- Communication
- Multi-tasking
- Hard working
- Time management
- Strong visual acuity

Educational Qualification:

- Master of Business Administration (Marketing & HR)
Bangalore University
2017-2019
- Bachelor of Business Administration (BBA)
Bharatiyar University
2014-2017

Personal Details:

- DOB: 20/08/1997
- Visa status: cancelled visa
- License: UAE driving license (Manual) (No: 2686200)
- Passport No: P0817960
- Marital status: Single

Languages Known:

- English
- Hindi
- Malayalam

I enclose my resume for your review with the expectation that my qualification would meet your employment requirements. I am ready to be called upon and to provide further details in person or by telephone.