



CURRICULUM VITAE

PRINCE M GEORGE

Contact NO:

0562614776

Abu Dhabi, U.A.E

What's app No: 0559434730

Email: princemg@gmail.com

POST APPLIED FOR : STORE KEEPER / WAREHOUSE ASSISTANT

Objectives:

Seeking a suitable position with substantial responsibilities where my varied Experience would be fully utilized and where I make a significant contribution to my employer which will gain me career opportunities

Personal Details:

Name	:	Prince M George
Date of Birth	:	09-02-1979
Gender	:	Male
Marital Status	:	Married
Nationality	:	Indian
Languages Known	:	Malayalam, Tamil, English & Hindi

Educational Qualification

- **Secondary School Leaving Certificate (S.S.L.C) from Public Board of Examination Kerala.**

Professional Qualification

- **ITI Electronics**

Computer Proficiency

- **Windows , MS Office**

Passport Details and Driving License no

Passport No	:	V2900752
Date of Issue & Place	:	18/08/2022 & Abu Dhabi
Date of Expiry	:	17/08/2032
Visa Status	:	Dependent Visa
Visa Expiry	:	02/08/2023
Driving License No	:	2814002 (Light Vehicle)

Work Experience:

- Presently working as a **Warehouse Assistant** in **WONU INTERNATIONAL FZCO**, Jebel Ali, Free zone, Dubai, from **Sep 2005 to March 2021**.
- Three years experience in **MRF Ltd.**, Thiruvottiyur, Chennai as Instrument calibration & maintenance, Clerical works for Corporate Electrical Engineering & Corporate Safety Departments.
- Two years experience in **BEATS MUSICALS AND ELECTRONICS**, Chennai as electronics Sales.

Job Responsibilities

- Plan direct and coordinate the storage and distribution operation of the organization
- Confer with team to coordinate warehouse activities, such as production sale and purchasing
- Ensure immediate availability of materials and maintain favorable stock level at all times.
- Provide full inventory support and track stock movement to simplify reconciliation at project end.
- Implement warehouse safety and security programs and carry out action on any unsafe condition.
- Inspect physical condition of warehouses vehicle fleets and equipment handle there maintains and upkeep.
- Direct and coordinate activities related to dispatching routing and tracking transportation of goods to customers.
- Supervise delivery of materials supplies to all decide destination up on schedule and request

Skills

- Capable of good return in English
- Capable of talking fluently in English and good in Malayalam, Tamil & Hindi
- Good communication skills hard working interpersonal skills professional approach
- Determining the customer needs and being able to offer to advise guildens and project knowledge.
- Excellent verbal communication skills.
- Ability to deal with people diplomatically
- Willing to learn and team felicitator.

Declaration

I hereby declare that the above mentioned statement is correct & true to the best of my knowledge and belief.

PRINCE M GEORGE