



SHANAVAS P P

Career Objectives

To secure a position in a progressive organization where I can effectively contribute with my skills and improve my knowledge and establish myself as a dedicated person who can cope with the industry

Important Traits & Key Expertise

- Ability to co-ordinate accounts and billing
- Marketing and Sales
- Purchase and Inventory control
- Front Desk Management and Administration coordination
- A quick organizer with a good analytical mind.
- Ability to co-ordinate office administration.
- Sportive, active extremely hardworking nature.
- Sincere and dedicated
- Self-Motivated in Corporate communication and Customer Relationship.

Academic Qualifications

- B A (Kannur University)
- Plus Two (Board of Higher Secondary Examination, Kerala)
- SSLC Board of Public Examination Kerala

Work Experience

- Two year experience as a cashier and sales in Gulf Radar Supermarket, Al Rayan, Qatar (2018-20)
- Two year experience as a Sales Executive KVR Motors, Mananthavady , Kerala (2016-18)
- 19 Months experience as a Salesmen in Milma Dairy products, Coimbatore, Tamilnadu, India, (2020-22)

Declaration

I hereby put forward my candidature for your considerations with the above-mentioned details are true, correct and complete to the best of my knowledge and belief.

Date: **26/08/2022**

SHANAVAS P P

Personal Information

Current Address

Discovery Garden
Near Garden MS
Street-2, Building – 21
Dubai,UAE

Permanent Address

Palliparambil House
Anjukunnu Post
Panamaram
Wayanad – Kerala, 670645

Mob: +971 0505142416
WhatsApp: +91 7902886115
Email: shanupppnm@gmail.com

Father Name : Razak PP
Mother Name : Mayamoona
Date of Birth : 31-12-1996
Passport No : S5256832
Nationality : Indian
State : Kerala
Passport No : S5256832
Marital Status: Single
Visa Type : Visit Visa

Skills

MS Office,
Accounts Application,
Customer Service,
Front Desk Management

Languages Known

English
Malayalam
Arabic
Hindi

