

# Sharun Shajy

Passport No : S2020233 | DOB : 15/05/1995 | Marital Status : Single

Specialized in production, maintenance, and sales technical aspects of mechanical industries. I previously worked at Zahi Tyers Palakkad, Kerala. I am seeking opportunities where I can excel in my skills for the company thereby improving my career



✉ sharunshajy@gmail.com

☎ +971545287232

📍 Dubai, United Arab Emirates

## WORK EXPERIENCE

### Production Supervisor

Zahi Tyers

10/2019 - 03/2022

Palakkad, Kerala, India

#### Achievements/Tasks

- Inspected incoming materials to verify quality and quantity with order information, Conducted workplace safety inspections whilst setting a personal example for health and safety.
- Oversaw inductions, training, and probation procedures for new starters, Maximized On Time-In Full (OTIF) by optimizing daily production plans.
- Worked closely with management to manage staff levels and allocate resources for production plans.
- Arranged manufacturing schedules to minimize downtime, Supervised activities of workers and enforced safety regulations.
- Logged daily activities and notable incidents during production shifts. Estimated costs, generated reports, and maintained detailed records.

### Site Supervisor

ILP&FS Engineering and Construction Company Limited

02/2018 - 02/2019

Thrissur, India

#### Achievements/Tasks

- Handled procurement of necessary materials and supplies within clear budgetary guidelines. Kept site areas clear of obstructions to limit risk.
- Maintained site health and safety compliance for safe, secure working environments. Supervised ongoing construction works, verifying against specifications.
- Updated work progress records for continued project monitoring. Updated managers on project progress for improved forward planning.

### NDT Technician (Shut Down)

Reliance Industries

01/2018 - 02/2018

Gujarat, India

#### Achievements/Tasks

- Improved organizational efficiencies by coordinating NDT inspections and results with various departments. Maintained a safe working environment, prioritizing safe work practices and procedures across all tasks.
- Ensured continuity of testing performance by calibrating and maintaining testing equipment to applicable standards.
- Employed accurate data collation to correctly determine part quality and conformance.

## EDUCATION

### QA & QC, Mechanical NDT

Blitz Academy, Cochin

03/2017 - 09/2017

### Diploma in mechanical engineering

Arunachal University, E.T.C THRISSUR

05/2014 - 03/2017

Kerala, India

### High Secondary

C.J.M.A.H.S.S THRISSUR,

08/2012 - 03/2014

Kerala, India

## SKILLS

Comprehensive problem solving abilities

High observation Ability

Excellent communication skill

Ability to deal with people diplomatically

Willingness

## LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Malayalam

Full Professional Proficiency

## INTERESTS

Production

Mechanical Maintenance

Manufacturing

Supervising

Admin Assist

Operations Co-ordination

Forklift driving

Machine operating