



Ahmad Abu alrub

Professional Title

Possess excellent interpersonal and communication skills, motivated to work, looking for a career growth oriented position. Professional with strong leadership and relationship building skills. The important point in my work is tracking the VIP customers and serving them in a distinctive way, monitoring their accounts in a regular way, and managing them smoothly and distinctively.



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Abudhabi, UAE



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SKILLS

Microsoft office

Oracle

Quickbook

Bank system

Locations

Customer services

LANGUAGES

Arabic

Native or Bilingual Proficiency

English

Full Professional Proficiency

CERTIFICATES

ICDL

Training certificate from
CBD

Basic Financial Concepts

Risk Management

Time Management

Finance & Accounting

Financial Performance

Essential Management
Skills

WORK EXPERIENCE

Senior Credit Officer

Galadari Trucks & Heavy Equipment

06/2018 - Present

Responsible for the following global brands: (Komatsu, JCB, Bomag, LinkBelt, AtlasCopco, SinoTruck, Etc)

Abudhabi

Achievements/Tasks

- ▣ Checking & sending account statements to customers monthly.
- ▣ Checking & approving credit requests for new customers
- ▣ Coordination with sales to collect high amounts.
- ▣ Issuing an order to open and close customers accounts.
- ▣ Naval forces monitoring and tracking.
- ▣ Monitoring and discussing VIP customer accounts with the CEO office
- ▣ Issuance of history record to customers.

Credit Officer

Galadari Trucks & Heavy Equipment

06/2016 - 06/2018

Responsible for the following global brands: (Komatsu, JCB, Bomag, LinkBelt, AtlasCopco, SinoTruck, Etc)

Abudhabi

Achievements/Tasks

- ▣ Coordination with the accounting department to ensure the deposit of cash and cheques.
- ▣ Coordination with the workshops & spare parts.
- ▣ Analyze, update and monitor customers by aging.
- ▣ Bank statement analysis for new customers.

Debit Collector

Galadari Trucks & Heavy Equipment

06/2014 - 06/2016

Responsible for the following global brands: (Komatsu, JCB, Bomag, LinkBelt, AtlasCopco, SinoTruck, Etc)

Abudhabi

Achievements/Tasks

- ▣ Cheque, returned cheques collection & Debts collection.
- ▣ Communication and build strong relationships with customers
- ▣ Monitor customers who exceed the credit limit.

TRAINING

Commercial Bank Of Dubai (07/2013 - 09/2013)

EDUCATION

Bachelor of Business Administration: Finance & Banking

Applied Science Private University (ASU)

2014

Jordan