

Abdelrahman Mohamed Abdel-naby Mohsen

JOB TITLE | ACCOUNTANT



PERSONAL INFORMATION

Nationality : Egyptain
Location : Sharjah , United Arab Emirates
Data of Birth : 13 / 12 / 1996
Social Status : Single
Military situation : Exemption

CONTACT

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STRENGTH POINTS

- Creative .
- Positive .
- Able to do for along hours .
- Careful .
- Take the initiative .
- Good observation .

LANGUAGES

Arabic ██████████
English ██████████
French ██████████

ABOUT ME

I want to apply my knowledge . I want to improve my skills and gain more experience . I am seeking a good position in a well-established organization in the accounting field .

EDUCATION

University Kafr el-shiekh
2016-2019

I am studing in the faculty of commerce for 4 years .

WORK EXPERIENCE

ACCOUNTANT - EL-WATNYAA COMPANY FOR PLASTIC PRODUCTS - 2020 - 2022

- Responsible for Issuing customer invoices and ensuring and making sure it .
- Preparing and preparing financial reports and analyzing financial statements .

STORE KEEPER - EL-WATNYAA COMPANY FOR PLASTIC PRODUCTS - 2021- 2022

- Doing a documentary cycle for warehouses .
- Responsible for data entry , inventory control and orders .
- Responsible for executing exchange, addition and return vouchers .

PERSONAL SKILLS

- Ability to work under pressure .
- Communication skills .
- Able to work individually without direct supervisor .
- Time management .
- Leadership .
- Honesty & Punctuality .

CERTIFICATED COURSES

- 1.Training in the basics of capital market . (kafr El-sheikh university)
- 2.Manual Accounting ,Peachtree Accounting , Excel Accounting (ICTA)
- 3.English learning speaking , Reading , writing and listening (e planet educational services) .
- 4.English for the workplace (British Council - Edraak) .
- 5.International Computer Driving License - base (Edraak) .
- 6.ICDL COURSE - Word , Excel , Powepoint For business (Udemy) .

SKILLS

Microsoft Office (Word - Excel -
Powerpoint - Access)
Photoshop & illustrator
Computer skills
Marketing

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