



KANNAN P S

CONTACT

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✉ kannansuresh2271997@gmail.com

📍 Dubai,UAE

SKILLS

- COGNITIVE FLEXIBILITY
- CREATIVE
- COLLABORATION STRONG WORK
- COMPLEX PROBLEM-SOLVING
- EMOTIONAL INTELLIGENCE
- HANDLING PRESSURE
- LEADERSHIP
- SMART LEARNER

CAREER OBJECTIVE

To share and showcase learning from my career path, to explore new opportunities with a higher level of confidence. To be a team player and perform to my fullest potential with dedication. To serve the organization and meet their expectations which in turn help me grow professionally along with the organization.

WORK EXPERIENCE

BILLING

S AL QUEBAISY FLOUR MILLS

ABUDHABI

MAR '22 - PRESENT

- Tracking payments.
- Generate and send out invoices to clients.
- Addressing Billing Inquiries

DATA ENTRY

AMPHENOL FCI, KERALA, INDIA

FEB '2020 - FEB'2022

- Entering updating and verifying data

WORKING SKILLS

- Various moulding machines like **Sumitomo,Nissei,Battenfield**
- **MS-Office**
- **Tradeasy Accounting Software**

LANGUAGES KNOWN

- **English**
- **Malayalam**
- **Tamil**
- **Hindi**

PERSONAL DETAILS

Name -Kannan P S

Age & DOB - 26Yrs & 22nd Jul '97

Sex - Male

Marital status - Single

Religion - Hindu

Nationality - Indian

Passport Number - R9738013

Date of expiry - 21st Feb '28

· **Safety Compliance:**

-Adhere to all safety protocols and guidelines while operating machinery

-Conduct regular safety checks on equipment and report any safety concerns

-Wear appropriate personal protective equipment (PPE) and follow safety procedures to prevent accidents

· **Material Handling:**

-Load raw materials into the moulding machine and unload finished products

-Monitor material levels and replenish supplies as needed.

-Ensure proper storage and handling of raw materials to prevent contamination

· **Documentation:**

-Maintain accurate production records, including machine settings, production output, and any issues encountered

-Complete production logs, quality control reports, and other documentation as required

· **Troubleshooting:**

-Identify and troubleshoot machinery issues promptly to minimize downtime

-Collaborate with maintenance personnel for more complex repairs and preventive maintenance tasks

· **Communication:**

-Communicate effectively with team members, supervisors, and quality control personnel

-Report any production delays, machine malfunctions, or quality issues promptly

EDUCATION

ITI ELECTRONICS MECHANIC

Government Industrial Training Institute

Ettumanoor, Kottayam

2015-2017

HIGHER SECONDARY EDUCATION (Accountancy&Commerce)

SKM HSS, Kumarakom

2013-2015

DECLARATION

I hereby declare that all the information given above is correct and true to the best of my knowledge and belief.

KANNAN P S