



Abusalih P N

Contact

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☎ 00971522770898

📍 Dubai

Personal Details

- Date of Birth : 12/06/1999
- Nationality : Indian
- Marital Status : Single
- Visa Status : Visiting visa
- Visa expiry : 21/10/2022

Skills

Innovative 100%
Customer service
Presentation skills
Creativity
Supervising
Time management
Computer skills
Leadership
Teamwork
Effective communication
Problem solving

Certificates

- Completed GCC VAT in Tally
- Completed TALLY ERP9 and prime
- Training in ICAM + SAP
- Scored 6.5 CGPA in International English Language Testing System (IELTS)
- Expert in MS Office

Objective

To employ my knowledge and experiences with the intention of securing a professional career with opportunity for challenges and career advancement, while gaining knowledge of new skills and expertise.

Experience

- **Globesta Auditors & Accountants / Assistant Accountant** 2021 sept-2022 april
Responsibilities
 - To enter financial transaction to internal database and to perform daily accounting tasks.
 - To reconcile invoices and identifying discrepancies.
 - Ensuring all financial records and reporting are up to standard, updated and maintained regularly.
 - Maintained good time management and problem solving skills.
 - Projecting cost calculations.
 - Built and maintained strong client relationship.
- **Tirupati Food Products / Marketing Executive** 2020 Aug-2021 Oct
Responsibilities
 - Contributing ideas to make campaigns.
 - Monitoring budgets.
 - Compiling, distributing and presenting ideas, information and strategies.
 - Managing social media campaigns.
 - Sells product by establishing contact and relationship.
 - Ability to work independently with minimal supervision.
 - Interacting with customers and offering information about products.

Education

- **MES Asmabi College/Calicut University** 2017-2020
B com Finance
50%
- **Chentrappinnni Higher Secondary School** 2017
12 th CCA
70%
- **S N Vidya Bhavan** 2015
10 th
80%

Language

- English/Hindi/Tamil/Malayalam