

ARSHAD N

Mobile: 0504898218

Home Country Mob: +91 9074246566

E-mail: arshadn1996@gmail.com



CAREER OBJECTIVE

To work for the company in logistics position and contribution in increasing the efficiency of the logistic system of the firm through my coordination skills and experience.

WORK EXPERIENCE

• **LOGISTIC COORDINATION**

BASH-P INTERNATIONAL (05th October 2020 to 25th November 2021)

Responsibilities:

- Manage orders and arrange stocking of materials and equipment to ensure they meet needs
- Plan and track shipment of final products according to customer requirements.
- Communicate with Supplies, Retailers and customers to achieve profitable deals and mutual satisfaction.
- Maintain logs and records of warehouse stock and executed orders.
- Recruit and coordinate logistics staff (e.g truck driver's) according to availabilities and requirements.
- Prepare accurate reports for upper management
- Arrange same-day deliveries whenever possible
- Prepare accurate invoices

• **LOGISTIC COORDINATION**

Noah's ark trade line pvt ltd, Cochin (May 2017 to June 2018)

Responsibilities:

- Prepare loads for shipment.
- Take steps to avoid quality control issue.
- Continually reviews freight cost, transportation rates and the prices of products to keep cost down where possible.
- Streamlines shipping and transportation processes.
- Supervise inventory of goods and vehicles.

INTERNSHIPS

D P WORLD COCHIN

As Operation Trainee

Duration: 1 month (29th April 2019 to 29th May 2019)

Project Name: A study on Port Operation with special reference to DP World, Cochin Ltd.

Reference: Completed a 30 days (29th April 2019 to 29th May 2019) internship in DP World, Cochin.

EDUCATIONAL QUALIFICATION

- **POST GRADUATE DIPLOMA IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT (2018-2019)**

Vidya Bharathi Group Institution, Kalamassery

- **ADVANCED CERTIFICATION IN LOGISTICS MANAGEMENT (2018-2019)**

Vidya Bharathi Group Institution, Kalamassery

- **BACHELOR OF COMMERCE (COMPUTER APPLICATION) (2014-2017)**

Travancore Business Academy, Kollam

- **CLASS OF 12 (2013)**

St. Aloysius Higher Secondary School, Edathua

- **CLASS OF 10 (2011)**

KKKVMHSS, Haripad

TRAINING AND WORKSHOPS

MAERSK TRAINING

Attended Training conducted by MAERSK in:

- Containerization, ICD's Intermodal Transport
- Contract of sale and INCOTERMS
- Bill of Lading and its types
- Documentation in shipping
- UPC 600, Lcs and Documentation

- **CARGO HANDLING AND PROCEDURES**

Participated in a workshop on 'CARGO HANDLING & PROCEDURE' conducted by CIASL Academy in association with International Airport (CIAL)

SKILLS AND ABILITIES

- Positive Attitude
- Leadership
- Good Interpersonal skills
- Decision making
- Knowledge in MS Office

PERSONAL INFORMATION

Name	:	ARSHAD N
Fathers Name	:	Nazar A
Age	:	26
Date of Birth	:	06-01-1996
Sex	:	Male
Native Place	:	Alappuzha District, Kerala State
Nationality	:	Indian
Marital Status	:	Unmarried
Languages Known	:	English, Hindi, Malayalam, and Tamil
Passport No	:	R4127733
Visa Status	:	Visit Visa
Visa Validity	:	25-12-2021 to 03-04-2022

I do here by declare that the information provided are true to the best of my knowledge and request you to kindly provide me an opportunity to be a part of your esteemed organization.

Place: Dubai

ARSHAD N