



# CURRICULUM VITAE

**VISHNU RAVI .M**

Mattathil House

Vaka P.O

Mattom, Thrissur

Kerala Pin:680602

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+919745318497

Email Id:rishnuravikumar@gmail.com

## LANGUAGES KNOWN

English (Full professional proficiency),

Hindi, Malayalam

## TECHNICAL SKILLS

- **Programming Languages: Java**
- **Data Base SQL Server: 2008**
- **Tally ERP9**
- **Income Tax**
- **VAT**
- **GST**
- **MS office**

## PERSONAL DATA

**Name :** VISHNU RAVI.M  
**Date of Birth :** 02/12/1998  
**Gender :** Male  
**Marital Status:** Unmarried  
**Nationality :** Indian  
**Strength :** Patience,Hard Working,Honest  
**Passport no :** V4788023  
**Date of issue :** 25-11-2021  
**Date of expiry:** 24-11-2031

## CAREER OBJECTIVE

To have a growth oriented and challenging career, where I can contribute my knowledge and skills to the organization and enhance my experience through continuous learning and work

## EXPERIENCE

- **Worked as an accountant/sales for Indusind Bank, Thrissur (10 Months)**
- **Worked as counter staff for Johns Honda Puzhakkal Thrissur (1 Year)**
- **Worked as billing & sales staff for Vasantham Saree Center, Kunnamkulam (1 Year)**

## PROFESSIONAL SUMMARY

- Completed daily cash functions like account tracking, payroll and wage allocations, budgeting, donating and all types of cash and banking reconciliations with 95% accuracy.
- Helped clients navigate interactions with tax projections for accurate reporting of financial statement
- Collected, arranged and input information into data base system.

## CERTIFICATIONS

- Computer basics MS Office.
- Manual Accounting
- Tally ERP9

## ACADEMIC QUALIFICATIONS

SSLC, St.Francis BHSS Mattom  
Plus two Commerce & B.com&B.com Finance  
(Calicut University, India)

## DECLARATION

I hereby declare that the given particulars are true to the best of my knowledge

**PLACE:**

**VISHNU RAVI.M**

**DATE :**