

#### Contact me

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### Personal info

Date of Birth : 26/09/1991

Gender : Male
Nationality : Nepalese
Marital Status : Married

Passport no : PA0184234
Date of Expiry : 08/03/2032
Visa Status : Visit Visa

### **Educational Qualification**

High School Passed

### Languages Known

English - Good Hindi - Good Nepali - Native

# Key Skills]

- Every year achieve 100 % perfect in stock count.
- Excellent customer service skill and well organized Self-motivation and skill at multi-tasking
- Ability to learn quickly and adapt to changing environment and willingness to accept responsibilities
- Ability to deal effectively with multicultural environment
- Can work as a visual merchandiser
- Basic computer knowledge

# DEVENDRA POUDEL

# MARKETING ASSOCIATE

# Career Objective

Energetic and result- oriented sales professional with high school degree dedicated experience working in multicultural environment. Track record of promoting the company's product and expanding sales transaction by assisting customers in their purchase decisions. Proficient in managing customer accounts and carrying out business development activities to attract new clients and retain existing ones.

## **Professional Experience**

Name of the Organization: Gorkha Department

Country : Nepal

Duration : 2018 - 2020

Position Held : Sales man

Name of the Organization: Tyco plas Sunghal Buloh Industrial Area,

Country : Malaysia

Duration : 2013 - 2016
Position Held : Production Staff

Name of the Organization: Arati strips pvt ltd

Country : Nepal

Duration : 2021 - 2022 Position Held : Production Staff

### Duties and responsibilities

- Greeting customers with who enters the shop
- Providing customer service with reliable information regarding product specification, product suitability, pricing and availability
- Make initial customer contact through communication
- Identify each potential customer's need
- Informing the customers for all the offer and promotion going on
- Answering quires to customers
- Responsibly dealing with customers complaints
- Receiving and storing the delivery of large stock
- Keeping the store tidy and clean
- Giving advice and guidance on product selection to customers

### Declaration

I hereby declare that the fact given in resume are correct to best of my knowledge and belief,