

CURRICULUM VITAE

USMAN.P

S/o. Ibrahim kutty
Panayathil House
Velliyampuram, Theyyalingal Po
Malappuram Dist, Kerala Pin: 67320
Contact : +919746677606
E-mail : us4man@gmail.com
Whatsapp : +971 0507398509



FOCUS

I work for to develop my carrier to an optimum level. To seek a challenging position in a reputed firm to invest all my professional expertise to contribute to the success and growth of the organization, I am ready to take risk.

ACADEMIC QUALIFICATION

Course	Board	Year of passing	Percentage
SSLC	Pubic Examination Board of Kerala	2007	63
PLUS TWO	HSE Kerala Board	2009	83
B.Com	University of Calicut	2014	60
MBA	ISBM	2019	A grade

TECHNICAL QUALIFICATION

- MS-OFFICE
- TALLY
- PEACHTREE
- MY OB
- QuickBooks

WORK EXPERIENCE

- Worked as *Supervisor & Admin Officer in Akshaya Center (2010-2014)*
- Worked as *Clerk in Agriculture Co-Operative Bank Tirurangadi (2015-2016)*
- Worked as *HR and Accounts Officer in Blue Leaf Technology (2017-2019)*

PERSONAL SKILLS

- Team Work
- Hardworking
- Good Communication Skills.
- Good Interpersonal Skill
- Exceptional Customer Service Skills.

PASSPORT DETAILS

- PASSPORT NUMBER :V8551013
- ISSUE DATE : 07-04-2022
- EXPIRY DATE : 06-04-2032
- PLACE OF ISSUE : KOZHIKODE

PERSONAL PROFILE

- Date of Birth : 04-09-1991
- Sex : Male
- Marital Status : Married
- Religion and Cast : Islam, Mappila
- Nationality : Indian

LANGUAGES KNOWN

- Speak : English & Malayalam
- Read : English, Hindi & Malayalam
- Write : English, Hindi & Malayalam

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Place: VELLIYAMPURAM

USMAN.P

Date: