



nazrazkhan@gmail.com

Brief Professional Profile Experience

I have been working in the field of **Projects** and **Supply Chain Management** for more than (22+years) in the aluminum extrusion manufacturing industry.

Objective

Seeking a position in a reputable organization for long-term employment and career growth, which not only utilizes my knowledge and skills but also let me communicate my ideas.

Things I Know Best

Application I ORACLE(ERP) | SAP(Extrusion Management System) |

Processes | Planning | Packing | Logistics | Projects |

Career Timeline

Aug 2022 -

Till Date

ADITYA BIRLA

Aug 2018 - Jul 2022

NATIONAL ALUMINIUM PRODUCTS COMPANY SAOG

Nov 2017 - Jul 2018



Taweelah Aluminium Ext.Co. LLC Head - Packing & Central Logistics

Hindalco Industries Limited

www.hindalco.com

Manager - Planning & Warehous

National Aluminum Products

Head - Packing & Dispatch

www.napcooman.com

www.talex.ae

Aug 2013 - Nov 2017



Gulf Extrusions Co. LLC Dispatch- Division Head www.gulfex.com

May 2011 - Apr 2013



Sapa Profiles (India) Pvt. Ltd. Supervisor- FG Warehouse/Logistics www.sapagroup.com

Jan 2009 - May 2011



Alufit (India) Pvt. Ltd. **Head-Packing/Dispatch** www.alufit.com

Mar 2008 - Jan 2011 you dream it, we shape it.

Alufit (India) Pvt. Ltd. Sr.Storekeeper/Purchase Executive www.alufit.com

Hindalco is one of India's biggest aluminum manufacturing company and the world's largest flat rolled products player and recycler of aluminum.

National Aluminum Products Company SAOG (NAPCO) is one of the leading extruders of aluminum profiles in the GCC market. Located in the Sultanate of Oman

Taweelah Aluminum Extrusion Company LLC (TALEX) is the Middle East's most advanced aluminum extrusion plant.

Member of Al Ghurair Group, Manufacturing Aluminum profiles since 1978. Serving construction, automobile & aeronautical industries.

Manufacturing of Aluminum Profiles. Serving construction, Automobile, Industrial, Solar Industry.

Manufacturing of Aluminum Profiles. Serving construction, Automobile, Industrial, Solar Industry.

Founded in 1984 and based in Bangalore, Alufit today is a comprehensive aluminum curtain wall solution provider for many of India's largest and most reputed architects, builders, and corporates.





Key Responsibilities

Organization

Hindalco Industries Limited - Silvassa - India

Manager – Planning and Warehouse (Post Ageing All Activities)

- Commissioning of Automatic packaging line for extruded aluminum profiles in close coordination with the OEM Presezzi group-Italy. Completed the task as per company set target.
- ASRS 4000 MT capacity process setup and completion of the project on time. OEM Ferral-Italy
- Drive EHS culture
- Manpower Optimization for operating Automatic Packing Stations.
- Training and SOP's development for operating Automated Packing Line and ASRS.
- Creating a strong team for packing, dispatch, and Logistics.
- Inputs to IT team for developing a strong ERP system with all necessary required data's to be captured after post ageing process.
- Completing the projects as per approved Budget.
- Identifying and approving the vendors for Packaging raw materials,
- Outward Logistics team set up.

Reports to Unit Head – Vice President projects.

National Aluminum Products Company SAOG, Muscat, OMAN

Head - Packing & Dispatch

- Head the Packing & Dispatch team of 105 Members.
- Drive EHS culture
- Ensure housekeeping standards are maintained.
- Production Planning setting the KPI's and Monitoring
- Budgeting and Cost Monitoring
- Handling 5500 MT Aluminum profiles, Packing and Dispatch every month.
- Provide training.
- Continuous improvement project.

Reports to Operations Manager

Taweelah Aluminum Extrusion Company LLC, Abu Dhabi, UAE.

Head – Packing and Central Logistics

- Head the Packing/Central Logistics team of 65 Members.
- Support and drive EHS culture
- Ensure housekeeping standards at maintained.
- Direct and coordinate production, processing, dispatch, and sales
- Support crew level production meetings
- Packing Drawing approval.
- Develop budgets and approve expenditures for supplies, materials, and human resources, ensuring that materials, labor, and equipment are used efficiently to meet production targets.

- Prepare and maintain production reports and personnel records.
- Hire, train, evaluate, and discharge staff, and resolve personnel grievances.
- Set and monitor the KPI as per the company standards and guide/train the employees for improvement of the set KPI's.
- Central logistics operation ensures the flow of materials to each department after extrusion without any stoppage in each process (Surface treatment, Packing, Fabrication, Crimping).

Reports to Operation Manager

Gulf Extrusions Co LLC, Jebel Ali, Dubai, UAE.

Head - Dispatch Division

- Head the Dispatch team of 25 Members.
- Assisting management in Planning process, giving inputs for the Budgets, Variance Analysis
- Processing of sales orders and Invoices etc. and handling out customer queries to the entire satisfaction
 of the customer.
- Managing logistic functions, negotiating with shippers/transporters, and clearing agents for cost effective transport solutions and clearances
- Planning day wise month wise dispatches achieving the targets, coordination with the production and planning to sort out the customer urgencies.
- Initiating continuous improvements in the dept. to increase the recovery & productivity.
- Implementing new QMS to meet customer quality requirements.
- Monitoring the daily performance of the team and implementing a new system of operation to increase productivity & recovery satisfying the customer requirement without affecting the quality.
- Preparation of monthly/daily report on production /targets achieved for Management Review.
- Supervise, motivate, and support the team in their day-to-day activities.

Reports to Supply Chain Director

SAPA Profiles India Pvt Ltd. Kuppam, India. Supervisor -Finish Goods Warehouse & Logistics (Packing and Dispatch)

- Responsible for getting the materials packed as per standard or according to customer specification if provided.
- Responsible for Preparing SOPs for all modes of packing. Maintain KPI of packaging.
- Responsible for all Warehouse operations like manpower handling, materials receipts, storage, issues, dispatches, and inventory control.
- Maintain on Time Delivery to Customers as per Company set Target.
- Co-ordinate with Marketing Dept. & Finance Department to ship the materials.
- Physical Verification (Stock of FG) every month end.
- Dispatching finished goods to the customer according to their PO and Other norms.
- Logistic (arranging of vehicles & dispatch of Material to Customer's & dealers)
- To arrange and check Road Permits for smooth goods movement to the Customer. Responsible for answering their queries and solving problems.
- Inventory Control in BIN CARD SYSTEM
- To maintain all the documents as per ISO standards and follow it strictly.
- Supervise Monthly Stock Counts and reconciling with stock reports.
- Assisting external and internal auditors, being Member of Audit Committee

Reports to Plant Manager

Alufit India PVT Ltd. (Aluminum Extrusion Division), Kuppam, India.

Head-Packing and Dispatch

- Final Checking of the materials for any dents, bend twist etc. and get it packed according to the customer's specification or Purchase Order.
- Maintaining the Inventory of packed materials (Finished Goods) according to the PO
- Maintaining the Inventory of packed materials (Finished Goods) according to the PO
- Dispatching finished goods to the customer according to their PO and Other norms.
- Logistic (arranging of vehicles & dispatch of Material to Customer's & dealers)
- Inventory Control in BIN CARD SYSTEM
- Process involved like JILT system FIFO.
- Coordination with Marketing Dept.

Reporting directly to the COO of the Company

Alufit India PVT Ltd (Architectural & Structural Glazing), Bangalore, India.

Senior Storekeeper/Purchase executive

- (Inventory Control in BIN CARD SYSTEM)
- Worked with 9.0 version Tally.
- Receipts', Issues & Preparing GRN and GRIR
- Prepare an Internal Request and forward to Purchase to procure.
- Maintain Minimum stock level of consumable items.
- Material planning as per B.O.M
- Logistic (dispatch of Material to Projects)
- Handled Twenty Projects in Bangalore, Chennai, and Hyderabad.
- Clients like Embassy, RMZ Group, Salapuria etc.

Mahendra Lightings, KGF, Karnataka, India.

Store Executive (Period Dec 1999 – Feb 2008)

- Preparation of GRN, Sales Return, maintenance of important registers.
- Issuing materials to concerned users as per the request slip and keep records for auditing.
- Physical verification of Stock Inventory every Month end.
- Coordinating with purchase when the stock level comes to minimum stock balance.

Trainings

Internal Auditing for Quality Management System Based on ISO 9001:2008.

ISO 14001 Appreciation and Interpretation Training Course Based on ISO 14001:2004

Skills

- * Leadership
- * Supplier & Vendor Development/negotiations.
- * Supply Chain/Procurement & Purchase Operations
- * Logistics Management/Cost Savings
- * Warehouse Management/Capacity Planning/New Setups
- * Problem Solving

Computer Expertise

Have a good experience in

- ORACLE
- MS Office (Excel, Word)
- DMS (Data Management System)

Project Completed

Three Project completed Successfully

- Alufit India Pvt Ltd Aluminum Extrusion Plant 2008 2009
- Taweelah Aluminum Extrusion 2018-19
- Hindalco Industries Limited 2022-23

Personal Information

Date Of Birth 06-08-1975
Nationality Indian
Passport No X6581581

Languages Known English, Hindi, Kannada

Malayalam, Tamil, Telugu.

Marital status Married