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Al Taawun Sharjah UAE

EDUCATION

- ❖ **Gov. ITI Kalmassery India**
- ❖ **Diploma in Industrial Painting 2003**
- ❖ **Gov. HSS, Aluwa 2001 Aluva, India**

EXTRA CARICULAR

- ❖ State participation certificate in Football (2008)

Languages

- ❖ English, Arabic, Hindi, Malayalam & Tamil

Category

- ❖ Sales & Marketing

Driving License

- ❖ Holding valid U.A.E Driving License

MUHAMMED ZAHEER.MH

SUMMARY

A long term career, great learning opportunities, challenging roles, rational career progression, good job satisfaction, and opportunities to use my strength and overcome to develop my personality and management skills. I like to work for an organization that gives me an opportunity to use my skills and smartness.

WORK EXPERIENCE

Transguard Emirates Group – From 4th February 2019 - 2021

Designation: Emirates Ramp operation – CAPU

- Access control
- ETD, LAGS, and body frisking
- Selectee passenger handling for US flights
- On board check
- Aircraft cabin search
- Boarding gates and hand carry checks
- Aircraft ground surveillance
- Baggage monitoring and escorting
- Controlling the access of unauthorized personals and monitoring activities

Xtreme Technologies – Dubai 20th January 2015 to January 2017

Designation: Sales Representative

- Finding out new clients and maintaining the relationship
- Bringing sales on daily basis to meet monthly target
- Preparing invoices and coordinating with logistics team for the proper delivery
- Follow up on outstanding payments
- Driving extensively all over UAE to produce more clients for generating more sales.

Personal Information

Birth date : 23 Feb, 1982

Gender : Male

Marital Status : Married

Nationality : Indian

Passport No : L 9233691

valid till : 05.05.2024

Abu Dhabi National Oil Company for Distribution 22nd July 2008 to 31st December 2011

Designation: Supervisor cum Sales Attendant

- Supervising team of 20 staff.
- Briefing on the daily tasks and activities.
- Preparing of staff duty roster for monthly basis.
- Deployment of team members to the allocated areas.
- Responsible for all sales and maintain creative relationship with colleagues & follow up their quotations.
- Comply with all safety regulations and standards set by the company.
- Answers questions and provides information to customer about merchandise for sale.
- Stock Inventories.

❖ **HMT, Kalmassery 2004 to 2005**

Designation: Maintenance coordinator

- Coordination and maintenance of the premises, painting, printing machinery division which was carried out by the maintenance division.
- Inspects the work of maintenance staff and contractors to ensure that work meets specifications and standards.
- Inspects facilities and grounds to ensure it is being properly maintained and provides a safe environment for users.
- Performs training on safety issues ensuring staff are following safe working practices and standard operating procedures.
- Assists in the tracking of expenditures on projects and maintains logs and records of work performed and materials used.

DECLARATION

I do hereby declare that the particulars of information and facts stated here in above are true, correct and complete to the best of knowledge and belief.

MUHAMMED ZAHEER.MH
