

RESUME

ABDUL AMJAS K.P

Kattilparambil (H)
K.Puram (P.O)
Tanalur, Malappuram, Kerala
Pin:676307
Email: amjasajju@gmail.com
Contact: +91 8593035407, +91 8089809382
Passport No: P2348959
Passport Expiry: 31-08-2026



Indian License No:55/14623/2015

License Validity Date:28/10/2035

Qatar License No : 29735607825

License Validity Date: 27/09/2026

Career Objective

To work in an established, progressive and professionally managed organization that can provide adequate opportunities and environment to draw upon my knowledge and utilize my skills to grow with the organization.

Experience

Working in Lulu Hypermarket as Light Motor Vehicle Driver in Doha from September 2021 August 2022

Responsibilities:

- ❖ Transport products, materials, and staff securely to areas where they are needed
- ❖ Guarantee that products and staff are protected and secured
- ❖ Ensure timely conveyance of staff and materials to and from places as instructed by supervisor or the manager
- ❖ Ensure that vehicles are kept perfect and clean at all times by washing both the inside and outside parts of the vehicle
- ❖ Use navigation applications to determine the best route
- ❖ Carry out routine checks on vehicles and ensure they are sound
- ❖ Recognize electrical and mechanical faults and report to the employer or technician
- ❖ Report any instance of mishap or accident to the dispatcher or supervisor
- ❖ Perform periodic maintenance on vehicles, such as changing batteries and motor oil at appropriate time, as well as refuelling the vehicle.
- ❖ Report any case of accident, injury or damage of vehicles to the supervisor or manager
- ❖ Keep all records, including receipts for vehicle maintenance

- ❖ Keep up a travel log to record areas travelled , travel time, and work hours

Worked at Lulu Hypermarket as Supervisor in Doha from Sep 2020 to August 2021

Responsibilities:

- ❖ Maintaining the required standards of the department including the Hygiene
- ❖ Receiving delivered goods into the store and conducting all necessary checks as detailed in the S.O.P. manual.
- ❖ Checking invoices against Local Purchase Orders to ensure goods have been ordered, the cost price is correct and the barcodes match.
- ❖ Directing and advising staff on the above.
- ❖ Ensuring stock is transferred from the warehouse to the store and that there is satisfactory stock rotation by following F.I.F.O.
- ❖ Maintaining all matters relating to Health and Safety on the department.
- ❖ Maintaining safety and security standards including control of the back door keys.
- ❖ Knowledge and implementation of all 'Standard Operating Procedures'
- ❖ Preparation work for store inventories.

Worked at Lulu Hypermarket as Salesman in Doha from May 2018 to August 2020

Responsibilities:

- ❖ Guide customers to buy products
- ❖ Present, promote and sell products using solid arguments to customers
- ❖ Perform cost-benefit and needs analysis of customers to meet their needs
- ❖ Establish, develop and maintain positive business and customer relationships
- ❖ Expedite the resolution of customer problems and complaints to maximize satisfaction
- ❖ Achieve agreed upon sales targets and outcomes within schedule
- ❖ Coordinate sales effort with team members and other departments
- ❖ Make sure pricing is correct on daily basis.
- ❖ Checking expiry date

Academic Profile

- ❖ Completed Certified Diploma Course on Cell Phone Servicing from **REGIONAL COLLEGE OF ENGINEERING, TIRUR**
- ❖ Completed **HSE** from **ARTS AND SCIENCE COLLEGE, TANOOR**
- ❖ Completed **SSLC** from **DEVADHAR HIGHER SECONDARY SCHOOL, TANOOR**

Skills and Strength

- ❖ Ability to quickly learn and implement new technologies
- ❖ Ability to work in a team
- ❖ Organizational skills
- ❖ Ability to rapidly build relationship and set up trust.
- ❖ Confident and Determined

- ❖ Good communication skill
- ❖ Ability to cope up with different situations

Languages Known

- ❖ English
- ❖ Malayalam
- ❖ Hindi
- ❖ Arabic

Personal Information

Date Of Birth	: 02-Aug-1997
Gender	: Male
Nationality	: Indian
Marital Status	: Single
Religion	: Muslim

Declaration

I do here by declare that the above information is true to the best of my knowledge.

Place: Malappuram

ABDUL AMJAS K.P