

RESUME

Name : M. JAINUL ABUDEEN
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CAREER OBJECTIVE

To grow with the company where I can effectively contribute my software skills as professional.

PROFESSIONAL EXPERIENCE

POSITION: Store Keeper

Period : 2017-2020

COMPANY NAME: Asian building materials, Ramanathapuram, Tamilnadu, India.

ROLES AND RESPONSIBILITY

- Manage retail staff those working on the floor and the cashiers to meet financial goals by analyzing variances, initiating corrective actions in preparing an annual budget
- Formulating pricing policies and scheduling expenditures and make sure pricing is correct
- Receiving new order and placed the separate location and segregate the product for inbound.
- Scanned the newly item and inbound the product and location the brand wise.
- Pack and unpack items to be stocked on shelves in warehouses.
- Mark stock items using identification tags, stamps, marking tools or other labeling equipment.
- Stock updating and reporting to the store head.
- Assist to auditing, maintaining records income and outgoing materials.
- Mailing/couriering important document or packages and maintaining records of the same.
- Responsible for records of materials received and placed in an allocated location.
- Preparation of invoice, packing list and Deliver order.
- Delivery accurate, time for customer and brand store

POSITION: Warehouse Assistant

period: 2020-2021

COMPANY NAME: Sudarshan Engineering industries (p) Ltd, Tamilnadu, India.

ROLES AND RESPONSIBILITIES

- Receiving the product form shipment container and segregate the product as per location.
- Packing the material as per invoice and close it as per demand.
- Take the dimension of the material length, height, width along with the pallet and packaging in the system by forklift.
- Ready for dispatch the product as per item wise kept ready for pick schedule.
- Delivered accurate, timely for customer and branch stored.
- Assist to auditing, maintaining records incoming and outgoing materials.
- Preparation of invoice, packing list and delivery orders

Educational qualification & technical skills

Batchelor computer application (BCA) (2013 – 2016)

Passion to Excel.

Consistent Performer

Takes Initiative and Works Independently or as a Part of Group.

PERSONAL PROFILE

Father's Name	: M. Mohamed Iqbal
Date of Birth	: 18.09.1995
Age	: 26 years
Gender	: Male
Nationality	: Indian
Marital status	: single
Language Known	: English and Tamil
Passport No	: p7886069
Visa Status	: Vist visa

AFFIRMATION

I hereby declare that the above furnished details are true to the best of my knowledge

date :

Regards,

place :

(M. JAINUL ABUDEEN)