

SYED IBRAHIM.A

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Objective:

Seeking the right company in which to fill the position of Marketing and utilize my skills and training in this field to their fullest.

Work Experience:

Employer: **Arifa Gulf Star Trading LLC - Dubai**

Duration: **March 2018 – September 2020**

Designation: **Sales Executive**

Roles & responsibilities

- Meeting and greeting customers and making them feel welcome
- Demonstrating products
- Getting order from purchase department
- Follow up the payment
- Collect the payment on due date

Employer: **India Info line – Kandanchavadi, Chennai.**

Duration: **February 2016 – April 2017**

Designation: **Senior Telemarketing Executive (Domestic Voice Process)**

Roles & responsibilities

- Explain products, services, and prices, and answer customers' questions.
- Obtain customer information such as name, address, and payment method, and enter orders into Computer system.
- Telephoned and wrote letters to respond to correspondence from customers or to follow up initial Sales contacts.
- Maintained records of contacts, accounts, and orders.

Employer: **Eureka Outsourcing Pvt Ltd – Perungudi, Chennai.**

Duration: **June 2014 – November 2015**

Designation: **Telemarketing Executive (Domestic Voice Process)**

Skill set:

- Administrative ability
- Communication skills and telephone manner
- Sound product/service knowledge
- Typing Speed 28WPM.

Technical Skills:

- Have Knowledge in Web Design.
- Known new elements and attributes.
- Ability to create web page by using HTML with applying CSS and JavaScript

Personal traits:

- Positive Thinking Mind
- Hard work and spiritual
- Ability to work in a team

Academic Background:

- National College of Engineering – Tirunelveli, Tamilnadu.
B.E Computer Science and Engineering 2010 – 2013 **Grade: 68.00% (6.8CGPA)**
- Lakshmi Ammal Polytechnic college – Kovilpatti, Tamilnadu
Diploma in computer science and engineering 2007 – 2010 **Grade: 72.5%**
- Sri Vaiyapuri Vidyalaya matriculation higher secondary school, Sankarankovil.
SSLC 2007 **Grade: 69%**

Personal Information:

- Father Name : S. Abuthahir
- Date of Birth : 06/03/1992
- Address : 92, Quide Millath 3rd street, Sankarankovil, Tenkasi Dist.
- Passport No : L 2892907
- Languages Known: Tamil, English, Hindi and Malayalam

Declaration:

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

(Syed Ibrahim A)