



ANANTHU AR

My Contact

✉ ANANTHUAR99@GMAIL.COM

☎ +971-581987457

📍 DUBAI, UAE

🌐 LinkedIn:
www.linkedin.com/in/ananthu-a-r-823281276

PASSPORT NO : W5947405

VISA TYPE : VISITING

DRIVING : INDIAN UNION

Hard Skill

- COMPUTER PROFICIENCY
- MICROSOFT WINDOWS
- MICROSOFT OFFICE
- MICROSOFT EXCEL
- MICROSOFT WORD
- MICROSOFT POWERPOINT
- CNC MACHINE PROGRAMMER
- ARTCAM
- CORAL DRAW
- ADOBE PHOTOSHOP
- ADOBE ILLUSTRATOR
- INTERNET RELATED OPERATIONS

Education Background

- HIGHER SECONDARY CERTIFICATE
NEW HIGHER SCEONDARY SCHOOL,
NELLIMOODU, TRIVANDRUM
Completed in MARCH 2017
- BACHELOR OF ARTS in ENGLISH &
COMMUNICATIVE ENGLISH
KNM ARTS & SCIENCE COLLEGE at
KANJIRAMKULAM, TRIVANDRUM
Completed in March 2020

Objective

To ensure a position in the corporate sector where I can apply my skills and experience and be part of a team that helps to achieve the organization's success. Self-motivated and detail-oriented individual. Known as a problem solver and negotiator working with diversity of people. Proficient in many software applications used in day to day business operation skills.

Professional Experience

CNC MACHINE OPERATOR & PROGRAMMER

AR DIGITAL WOOD CARVING WORK, TRIVANDUM, INDIA
March 2022 - April 2023

- Designed projects within various CNC crafting software titles
- Analysed job orders and performed necessary calculations while modifying existing programmes for increased efficiency
- Worked closely with clients to establish specifications and system designs
- Collaborated with engineering team to optimize CNC machining processes

DATA ENTRY OPERATOR

SOFTWARE INCUBATOR, TRIVANDRUM, INDIA
July 2020 - February 2022

- Scanned documents and saved in database to keep records of essential organizational information
- Entered numerical data into databases with speed and accuracy using 10-key pad
- Completed data entry tasks with accuracy and efficiency
- Coded and processed applications into required electronic formats
- Produced monthly reports with advanced Excel Spreadsheet functions

Achievements

2021 Certificate in Word Processing and Data Entry

Languages

English, Malayalam, Tamil, Hindi