

# MUHAMMED ALI ADIL C.T



## OBJECTIVE

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I seek a challenging assignment in an organization that will utilize my knowledge. My aim is to contribute to the objective of the organization and to grow with it. Having an experience in the fields of competition I can be sure of my commitments towards the company which will endeavor far most in achieving goals.



## PERSONAL INFORMATION

Passport # P0406067

Nationality: Indian

Date of Birth: 09-04-1998

Visa Status: Visit Visa

## CONTACT

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- Address : Al Karama , B3 Street , Dubai , UAE



## EDUCATION

**Bachelors of Arts - History | Madurai Kamaraj Univeristy , Tamil Nadu**  
2019 – 2021 ( PERSUING)

**Plus Two | Keral Board of Higher Secondary Examination, Kerala**  
2014 – 2015

**SSLC | Kerala Board of public Examination, Kerala**  
2013

## PROFESSIONAL COURSE

**Diploma in Indian and Foreign Accounting | GTEC , Calicut , Kerala**

**Certificate in Computerized Accounting | CDIT , Calicut , Kerala**

## SOFTWARE KNOWLEDGE

SAP, Tally, Sage50 - Peachtree, Quick Book, ERP, MS OFFICE



## EXPERIENCE

### ❖ **Sales Executive | Gulf Bazar Cosmetics & Perfumes, Calicut, Kerala**

2019 – FEBRUARY 2022

- Set up meetings with potential clients and listen to their wishes and concerns
- Prepare and deliver appropriate presentations on products and services
- Create frequent reviews and reports with sales and financial data
- Ensure the availability of stock for sales and demonstrations
- Participate on behalf of the company in exhibitions or conferences
- Negotiate/close deals and handle complaints or objections
- Collaborate with team members to achieve better results
- Gather feedback from customers or prospects and share with internal teams

### ❖ **Cashier | KPS Electronics, Calicut , Kerala**

2018 – 2019

- Operating scanners, scales, cash registers, and other electronics.
- Balancing the cash register and generating reports for credit and debit sales.
- Accepting payments, ensuring all prices and quantities are accurate and providing a receipt to every customer.
- Processing refunds and exchanges, resolving complaints.
- Bagging or wrapping purchases to ensure safe transport.
- Following all store procedures regarding coupons, gift cards, or the purchase of specific items, such as alcohol or cigarettes.
- Maintaining a clean workspace.



## SKILLS

- **Language** : English , Hindi & Malayalam
- **Professional Skills**: Negotiation ,Leadership, Communication , Organization