

# **CONTACT**

#### **Permanet Address**

Thadathikunnel (H) Thandekkad, Ponjassery P.O Ernakulam, Kerala -683547

#### **Residential Address**

Room No. 106, First floor, Al Nabooda Building, Al Qiyadah, Dubai, UAE

#### **Phone**

+971 521408179 +91 8075205150

### E-mail

jabirts983@gmail.com

# **PROFILE**

### **DOB**

06/12/1997

# Nationality

Indian

#### **Martial Status**

Single

# Passport No.

S8575369

### **Languages Known**

English, Hindi, Malyalam, Arabic, Tamil

# **SOFTWARE SKILLS**

Adobe Photoshop Adobe Illustrator Adobe Indesign Adobe Premier Pro Tally ERP9 MS Excel MS Word My goal is to become associated with a company or a team where i can utilise my skills to gain further experience while enhancing companies productivity and reputation.

# **EDUCATIONAL QUALIFICATION**

#### Course

Certification in Tally, GST, GCC VAT, TDS

# College / University

ICS Group Of Institution, Palakkad

#### **Course Status**

A+ Grade

#### Course

**B.Voc Animation & Graphic Design** 

#### **College / University**

M.E.S College, Marampilly / M.G University, Kottayam

#### **Course Status**

**Course Completed** 

# **Plus Two**

Jama-Ath Higher Secondary School, Thandekkad

#### **Board**

Kerala Board Of Higher Secondary Examination

#### **Mark Obtained**

78%

### SSLC(10th)

Jama-Ath Higher Secondary School, Thandekkad

#### **Board**

Kerala Board Of Public Examination

# **Mark Obtained**

90%

# **WORK SUMMARY**

# ➤ Accounts Assistant (Full Time)

Company Name: Union Granites Period: From April 2018 to May 2019

# **≻**Sales Coordinator (Part Time)

Company Name : Aspire Event Designers Period : From March 2018 to Nov 2020

# ➤ Graphic Designer (Full Time)

Company Name : HiTech Machineries & Equipments Period : from 10<sup>th</sup> July 2019 to 18<sup>th</sup> August 2020

# **≻**Data Entry Operator (Full Time)

Company Name: Akshaya E Centre

Period: from August 2020 to December 2021

# **INTERNSHIPS**

### **KITES Softwares Pvt Ltd**

Graphic Designer (One Month- May 2016)

# **Kochi-Muziris Biennale**

Volunteer Co-Ordinator(One Month- January 2017)

# **DECLARATION**

I hereby declare that all the information contained in this resume is in accordance with facts or truths to my knowledge.