

CURRICULUM VITAE

Abdul Salam Rain

DUBAI UAE

Mo: +971 522071904

E-mail: willsmoker455@gmail.com

OBJECTIVE

Seeking new challenges in an organization that utilize my skills and offer opportunities of advancement, if you are giving me one chance as any suitable post your kind control. I will prove my abilities with hard work.

MAJOR DUITES & RESPONSIBILITIES

- ❖ Making Photo Copy, Xerox.
- ❖ Making Laminating Papers A3 & A4.
- ❖ Distribution Documents to Related Staffs.
- ❖ Scanning & Binding Papers A3 & A4.
- ❖ Cleaning Staffs tables, Mop & Wipe Office.
- ❖ Respectable Communication with all Staffs & Visitors.
- ❖ Maintain Kitchen & Materials keep a good way.
- ❖ Checking & Changing Cartridges, Cleaning Toner for Printers.
- ❖ Purchasing Kitchen Materials.

WORKS & EXPERIENCES

- Working as office boy at head office of Jefferson international trading & contracting,
- Company W.L.L
- Locations Aljaber Tower 4th floor Suite 401 & 404 P.O. Box 22628 Old Salata,
- National Museum Street Doha Qatar.
- Joyining date: 18/08/2016 to 16/08/ 2019

DRIVING EXPERIENCE IN NEPAL

- Transported Office Staff From One Place To Another Place On Assigned Routes.
- Transported Building Materials Safely To Different Construction Sites.
- Assisted Passengers In Securing Wheelchairs And Providing Other Mobility Service.
- Supported In Loading And Unloading Of Merchandise Performed Vehicle Inspections To Manage Preventive Maintenance.
- Maintained Driver Log Book.

- Driving License No- 02-04-00747927.
- Date of Issue- 14-Oct-2019.
- Date of Expiry- 13-Oct-2024.

EDUCATION QUALIFICATION

- ❖ S.L.C Certificate.

LANGUAGES KNOWN

- | | |
|-----------|------------|
| ➤ English | :Excellent |
| ➤ Arabic | :Good |
| ➤ Hindi | :Excellent |
| ➤ Urdu | :Excellent |
| ➤ Nepali | :Excellent |

PASSPORT DETAILS

- | | |
|------------------|--------------|
| ➤ Passport No | : 07698176 |
| ➤ Date Of Issue | : 30/7/2014 |
| ➤ Date Of Expiry | : 31/07/2024 |

PERSONAL DETAILS

Name : Abdul Salam Rain
Date of Birth : 09/01/1996
Place of Birth : Nepal
Sex : Male
Marital Status : Single
Nationality : Nepalese
Religion : Islam/Muslim

DECLARATION

I hereby declare that all the details given above are true to the best of my knowledge and belief.

Abdul Salam Rain