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# AMAL KRISHNAN

## Accounts, Taxation & Audit Professional

Extensive experience in Accounts Management, VAT implementation & Internal Audit

Preferred Location: UAE/INDIA

amalkpunalur@gmail.com

### Key Skills

Accounts Management

VAT implementation & Filing

Internal Control Review

Client Engagement

Payroll Processing

Finalization of Accounts

MIS Reporting

Documentation

### Profile Summary

- ⇒ Focused professional offering **4+ years** of cross-cultural career in **Managing** and maintaining **Accounts** along with experience in **Internal control Review**
- ⇒ Currently working with **Evas International Chartered Accountants and Auditors, Dubai** as **Senior Accountant General**.
- ⇒ Hands-on experience in **Oracle Netsuite, Tally ERP, Quick Books**.
- ⇒ Proficiency in **VAT implementation, Accounts Finalization, rationalization of existing processes, Communication Management**
- ⇒ An effective leader with proven capabilities in collaboration, **guiding members** and enabling knowledge sharing among the team
- ⇒ Comprehensive experience in **Documentation, Reporting** and **Payroll Processing**
- ⇒ Extensive knowledge in UAE vat and federal laws.
- ⇒ Management reporting and efficient cash flow management.

### Career Timeline

**5 Months**  
**2016 May To December**  
VKG & Associates ,  
Trivandrum as Intern

**4 Years**  
**Since – 2016 December**  
EVAS International  
Chartered Accountants,  
Dubai as Accountant  
General

## Soft Skills



## Work Experience

**May '16 – Dec '16 with VKG & Associates Of Chartered Accountants (India) as Accounts Intern**

### **Responsibilities:**

- ⇒ Book keeping and review of accounts
- ⇒ Tax Advisory & Consultancy Services in relation to Sales Tax and Income Tax
- ⇒ Preparation of Individual files
- ⇒ Preparation of financial statements with applicable accounting standards
- ⇒ Online filing of Income Tax, VAT & TDS returns.

**Since December '16 with EVAS International Chartered Accountants and auditors Dubai.**

### **Responsibilities:**

- ⇒ Preparing Audit program in consultation with clients
- ⇒ Working paper review, Ledger Scrutiny and Finalization of accounts
- ⇒ Vouching of various books like Purchase Book, Cash Book, Journal, etc.
- ⇒ Book keeping and review of accounts
- ⇒ VAT Return filling and related documentation
- ⇒ Preparation of financial statements with applicable accounting standards
- ⇒ Conducting of internal audit for accounts and VAT review.
- ⇒ Weekly reporting to the Managing Director
- ⇒ Bank Accounts Maintenance
- ⇒ Petty Cash Maintenance
- ⇒ Finalization of Accounts for audit purpose
- ⇒ Payroll Processing
- ⇒ Conducting Vat review and finalization.

### Highlights:

- ⇒ Precise presentation of financials
- ⇒ Seamless implementation of VAT across the organization
- ⇒ Improving cash flow with introducing better practices and well-defined standards
- ⇒ Established key policies in organizational re-structuring
- ⇒ Optimization of resources / work force utilization

## IT Skills

**Accounting Suite** Oracle Netsuite, Tally ERP, Quick Books.

**Software / Tools** MS Excel, MS Word, MS PowerPoint,

## Education

| Year | Course                          | Institute(Board/University)                     | Percentage                |
|------|---------------------------------|-------------------------------------------------|---------------------------|
| 2019 | Doctorate in Management Studies | Indian Institute of Business Management Studies | Research Work in Progress |
| 2018 | M.Com                           | Annamalai University For Distance Education     | First Class               |
| 2016 | B.Com                           | University Of Kerala                            | First Class               |
| 2013 | Higher Secondary                | Boys Higher Secondary School Punalur            | Distinction               |
| 2011 | SSLC                            | NSVVHSS School Punalur                          | Distinction               |

## Notable Accomplishments across the academics.

- ⇒ Qualified Aptis British Council along with degree.
- ⇒ Secured highest mark in Kollam district for Institute of Cost and Management accounts of India(ICMAI)- Certified Accounting Technician (CAT) programme.
- ⇒ Selected my project as the best in the college level and same has been presented in Kerala university management seminar and published in university journal.
- ⇒ Selected as the district level volunteer for Additional Skill Acquisition programme of Government of Kerala.

## Personal Details

|                 |                             |
|-----------------|-----------------------------|
| Father's Name   | IR Hari Kumar               |
| Mother's Name   | K JayaKumary                |
| Visa Status     | Employment Visa             |
| Date Of Birth   | 02 <sup>nd</sup> March 1995 |
| Marital Status  | Single                      |
| Nationality     | Indian                      |
| Language Known  | English, Malayalam          |
| Other Interests | Listening Music             |

I hereby declare that the information furnished above is true to the best of my knowledge.



**AMAL KRISHNAN**