

# **Muhammad Ahmad**

Home: Chak No. 376 JB Tehsil & District Toba Tek Singh, Pakistan

Phone: +923029758560 Gender: Male (Single

Date of Birth: 07-05-1998 Nationality: Pakistani

### Work Experience -

[ 2 years ]

### Supervisor

Zulfiqar Ali Hussain Cleaning Service

Address : Dubai

- Plans employee shifts and work schedules.
- Provides feedback on employee work performance.
- Prepares reports and updates for upper management.
- Organizes events that will make a positive impact on employees.

### [ 6 Months ]

#### Salesman

# **Etisalte Company**

Address : Dubai

- Greet customers.
- Help customers find items in the store.
- Check for stock at other branches or order requested stock for customers.
- · Provide customers with information about items.
- Ring up purchases.
- Elevate complaints to management.
- Keep track of inventory.

#### [ 2 years ]

### **Bike Driver (License Holder)**

**Talabat** 

Address : UAE

Satisfies and communicates well with customers.

- Fast Delivers on time.
- Take and serve food/drinks orders.
- Up-sell when appropriate.
- Deliver checks and collect payments.
- Knows neighborhood streets and traffic road signs well-
- Also works as a team member.
- Also keeps previous records of delivery

## [ 2 Years ]

# **Delivery Boy (License Holder)**

Talabat Pizza Delivery Services

Address : UAE

- Confirms that client orders are correct.
- Delivers food items to the customer's desired location.
- · Returns unpaid customer orders.
- Receives payment via cash or card.
- Answers customer queries.
- Informs customers of current and upcoming promotions.

#### [ 2 Years ]

#### **Bike Driver (License Holder)**

#### **Talabat Wherehose**

## Address : UAE

- Carefully loading and unloading all packages.
- Accepting and recording payment for delivered packages.
- Answering customers' questions and responding to complaints in a professional manner.

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Investigating any discrepancies with the delivered packages.

#### Education

#### **Matric**

Board of Intermediate Secondary Education, Faisalabad

## **Language Skills**

Mother Language(s): Urdu

Other Language (s): English

Listening C1 / Reading C1 / Writing B2

Spoken Production B2 . Spoken Interaction B2

# Organizational Skills -

## **Communication and interpersonal skills**

- Listening
- Communication Skill
- Stress management
- Emotion control
- Problem solving skills
- Teamwork

#### Job-Related Skills -

#### Job-related-skills

- Teamwork
- Meeting deadlines and time management
- Business awareness and enterprise skills.
- Accepting responsibility.
- Leadership
- Communication