



DARWISH T

ACCOUNTANT

CONTACT

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17-NOV-1997
Nationality : India
Sex : Male
Relationship : Single

LANGUAGES KNOWN

English
Malayalam
Hindi
Arabic

SKILLS

- Time Management
- Account Management
- Financial Analysis & Auditing
- Accounts Payable & Receivable
- Excellent In Using Computer Applications

SOFTWARE SKILLS

QUICKBOOK
PEACHTREE
TALLY ERP 9, TALLY PRIME
SAP ERP
MICROSOFT WORD & EXCEL
POWER POINT

CAREER ABRIDGEMENT

To achieve a challenging position in a professional organization through self - improvement by excelling in all responsibilities with sincere hard work, dedication & commitment. To work towards the development of the organization & grow with it.

EMPLOYMENT CHRONICLE

ACCOUNTANT

FLOW TRADING

January 2021- June 2022

Parambil Peedika

KEY RESPONSIBILITIES

- Accounting Payable and Receivables.
- Owned all daily cash receipts processing and reconciliation with 100% accuracy.
- Built out processes for monthly and quarterly filing of sales tax returns.
- Prepared works in accounting software and Microsoft excel.
- Maintain general ledger and Book keeping,

ACCOUNTANT

Hajee AP Bava & Company Constructions Pvt Ltd

January 2019 – January 2021

Dalmia Cement (Bharat) Ltd West Bengal - India

KEY RESPONSIBILITIES

- Preparing Monthly and Yearly Financial Reports.
- Monitored all payments, receipt and expenditures, including payroll.
- purchase orders, invoices, account statements.
- Maintain petty cash Book.

ACADEMIC CREDENTIALS

2015-2018 **BACHLOR OF COMMERCE (B.COM)**
ADVANCED DIPLOMA IN ARABIC & ISLAMIC STUDIES
[University Of Calicut](#)

2013-2015 **HIGHER SECONDARY (COMMERCE)**
[Board of Higher Secondary Examination Kerala](#)

2012-2013 **SSLC**
[Board of Public Examination Kerala](#)

PASSPORT DETAILS

Passport Number : T7714245
Place of issue : Kozhikode
Date of issue : 24-07-2019
Date of Expiry : 23-07-2029
Visa Status : Visit Visa (UAE)