



Suresh V

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No.86 & 87,MS Garden ,Nalleeswarar Nagar,
Chithukadu, Chennai - 600072

17 July, 1982

Store Assistant/Consumable Controller

KUN AUTO PVT LTD

08/2022 – PRESENT

- Order requirement material.
- Maintain consumable material.
- Inventory management.
- Data preparation related to inventory.

Machine Operator/Store keeper/Dispatch Executive VRM Structures India Pvt Ltd

07/2021 – 08/2022

Solar Panel Mounting Structure manufacturer

Achievements/ Tasks

- Set up and Operated 5 total different machines including: Drilling, Tapping, Punching, Manual and Semi-automatic cutter.
- Read and interpret drawings to select a secure machining position and ensure quality production.
- Calibrated machines to maintain required productivity levels and adherence to quality standards.
- Inspected final products to assess compliance with quality standard and established tolerance.
- Manage the efficient flow of inward and outward products and material.
- Material dispatch on time to customer.

Supervisor

Ecom Express Limited

07/2020 - 02/2021,

Achievements/ Tasks

- Data entry and Filing documents in computer.
- Receiving calls from customers and responding them professionally.
- Take care of stock received and stock outward, etc.

Delivery In-Charge

Milereach Logistics Solution

03/2020 - 06/2020,

Achievements/ Tasks

- Interact with the Service delivery team, managing conflict and carried out tasks efficiently.
- Report delivery status to customers and develop required delivery documentations.
- Manage the efficient flow of inward and outward products and materials.

Shift Incharge

WayCool Foods and Products Pvt. Ltd.

03/2019 - 03/2020,

Achievements/ Tasks

- Interpret the customer requirement to purchase order form.
- Schedule pickup and delivery vehicle and leading the picking packing team.
- Verify supply quantities.

Inward Outward Executive

Casa Grande - Laundry Boy

09/2017 - 03/2019,

Achievements/ Tasks

- Ensure complete pickup and delivery operations.
- Maintaining high store standards and conditions and foster a positive environment.
- Maintaining operations by initiating, coordinating and enforcing program, operational and personnel policies and procedures.

Team Leader

Instakart Services Pvt Ltd

09/2014 - 08/2017,

Achievements/ Tasks

- Manage the efficient flow of inward and outward products and materials.
- To follow laid down operations, RTO, RVP & procedures.
- Follow all applicable safety standards.

Delivery Executive

Ekart Logistics

09/2013 - 09/2014,

Achievements/ Tasks

- Distributing various packages to specified locations within a given time frame.
- Planning daily travel routes based on locations and time frames.
- Answering customer's questions and responding to complaints in a professional manner.

EDUCATION

ITI - Electronics

ITI Nagapattinam

2003 - 2005,

SSLC

Government High School – Mayiladuthurai

2003,

SOFTWARE EXPOSURE SKILLS

- Safety and compliance.
- Equipment monitoring.
- Precision equipment.
- Problem resolution.
- Quality assurance.
- Strong communication skills.

LANGUAGES

Tamil

Bilingual Proficiency

English

Limited Working Proficiency

Hindi

Limited Working Proficiency

