

CURRICULUM VITAE



SURESH KANNAN.M
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CAREER OBJECTIVE

Seeking a position to utilize my skill and abilities in your industries that offers professional growth while being resourceful, innovative and flexible.

EDUCATION:

Completed bachelor degree in B.COM – in Madras University.

WORK HISTORY:

Name of the company	: CSC Computer Education (P) Ltd
Duration	: 2006 to 2010
Designation	: Hardware and Network Engineer
Name of the company	: Dell Systems
Duration	: 2010 to 2013
Designation	: Hardware and Network Engineer
Name of the company	: Arabian parts Company B.S.C
Duration	: 2013-2018 Bahrain
Designation	: Cashier cum Account Assistant.
Name of the company	: Best Mummy Bakery.
Duration	: 2019 to 2022 Jan 31. I am worked Store In charge.

Technical Skills:

- Hardware & Networking at ACCEL IT ACADEMY, Chennai.
- Course completed CCNA at Sans Bound Solutions (Pvt) Ltd.
- **Operating systems:**

Windows 2000 server, 2003 server,

Windows 98, 2000, XP, Vista, Win7, Win 8, Mac.

Duties & Responsibilities:

- Responsible for applying cash receipts to customer accounts using Oracle Database and EDI systems
- Processed company documentation, such as invoices and payment checks.
- Adaptable & flexible
- Proficient in Microsoft Word and Excel
- Installation and configuration in the systems Responsible for computer assembling
- Cash Receiving and Making Voucher.
- PDC CHEQUE.
- Good IT systems knowledge and be able to adapt to new procedures quickly.
- Installs hardware and software systems.
- Other duties as assigned.
- Performs basic troubleshooting of a variety of computer issues.

Personal Details:

Father's Name : Malai kannu
Date of Birth : 05-jan-1984
Gender : Male
Marital Status : Married
Nationality : Indian
Language Known : Tamil, English, Hindi
Passport No : K6328667
Visa status : Three Month visa (FEB 2022 TO APRIL 28)

DECLARATION:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place :Dubai,Al khail

SURESH KANNAN.M

Date:

