



Obaid Rehman

Sales Executive / Sales Representative at Khaleej Links General Trading LLC

Experienced professional in overall Functional and Operational Activities of Organization, Currently engaged in Customer Relationship Management, Sales, Procurement, along with Diversified Activities within the organization.

Strengths & Skills

- ✓ EXCEL
- TALLY.ACCOUNTING

Academics

BECHOLAR / KARACHI UNIVERSITY / 68%

2012

Experience 5 years

Khaleej Links General Trading LLC	4.2 years	Jan 2015 - Present
Sales Executive / Business Development Executive		
Dany Technologies	11 months	Jan 2014 - Dec 2014
Accountant / Accounts Executive		

Work History

Khaleej Links General Trading LLC	Jan 2015 - Present (4.2 years)
Sales Executive / Business Development Executive	
Dubai, United Arab Emirates	
Finding new customer	
Negoigate with supplier	
Good dealing for every customer	
Accurate and efficient time management	
Understanding of marketing techniques	
Friendly personality approachable attitude	
Invoice generated	
Closing book sheet	
Daliy voucher	
Export document	
Filing doudument	
Delivery management	
Bank depoist	
Dany Technologies	Jan 2014 - Dec 2014 (11 months)
Accountant / Accounts Executive	
Karachi, Pakistan	
Cash Management	
Bank Management	
Payroll Processing	
Bank Reconciliation	

Contact Info

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Flat 301, Zakaria Bldg,
Al Ras Metro
Dubai, Pakistan

Industries

- Packaging

Functional Areas

- Administration

Languages

- Arabic - Beginner
- English - Beginner
- Urdu - Beginner

Hobbies

- READING BOOKS
- PLAYING CRICKET