

CURRICULUM VITAE

SIMLA. S

PNR HOMES, MAPLE VILLA
VILLA NO.46, KALPANA ROAD
MENAMKULAM, KAZHAKUTTOM
TRIVANDRUM - 695582



Mob: 7025594547

Email Id: simlashemeer123@gmail.com

CAREER OBJECTIVE

Seeking an opportunity to secure catering with your company and then and use my education and technical knowledge. To help company meet and surpass both short and long term goals

EDUCATION PROFILE

- 2003** : Secondary School Leaving Certificate from PNMGHSS, Chirayinkeezhu
- 2005** : Plus Two from Sree Saradavilasam Higher Secondary School, Chirayinkeezhu
- 2015** : BA in History from Kerala University

TECHNICAL EDUCATION

- MS Office
- DCA

PROFESSIONAL EXPERIENCE

- 2 years experience in Country Vacations International Pvt. Ltd. (Statue TVM)
 - 1 year in Data Entry
 - 1 year in Reception
- 1 year experience in Allsec Technologies (Chennai)
 - Customer Care
- 1 year experience in Sutherland (Chennai)
 - Customer Care
- 1 year experience in Hercules Auto Mobiles (Trivandrum)
 - Receptionist
- 3 years experience in Reception and Customer care at Pothens Hyundai (Maruthur, Trivandrum)
 - 1 year in Customer Care
 - 2 year in Reception

STRENGTHS

- Work with positive attitude to contribute the healthy functioning for the organization
- Self- Confidence and great patience
- Willingness to learn
- Analysing every angle of the project before working on it
- Adaptability to change environment
- Overcome pressure situations

HOBBIES

- Listening to Music
- Reading
- Travelling
- Gardening
- Farming

PERSONAL DETAILS

Name	:	SIMLA. S
Father's Name	:	Shajahan
Date of Birth	:	30-05-1988
Gender	:	Female
Marital Status	:	Married
Nationality	:	Indian
Religion	:	Islam
Languages Known	:	English, Malayalam, Hindi, Tamil, Arabic
Permanent Address	:	MAVILA VEEDU, ALAMCODE.P.O ATTINGAL, THIRUVANANTHAPURAM-695102

DECLARATION

I hereby declare that above statements are true to the best of my knowledge and belief.

Place: Trivandrum

Date:

SIMLA. S