

MOHAMMED MUSAMMIL

Dubai - UAE

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OBJECTIVE

Innovative and customer-service driven Store Manager with wide working experience in managing store operations. Creative manager ready to share my expertise in retail operations and contribute to the expansion projects of the store.

PROFESSIONAL QUALIFICATIONS

- Significant and remarkable managerial job exposure at eminent Grocery stores
- Vast knowledge of store management methods planning and implementation
- Close introduction to the internal structure and routine activities of all the sections in grocery stores
- Profound command and fluency in spoken English
- Familiarity with the fundamental concepts of accountancy
- Knowledge of the general practices in accounting
- Proficiency in periodic report generation, MIS and other computer aided office tools
- A large collection of self-developed managerial strategies

PROFESSIONAL EXPERIENCE

- **Store In charge/Manager – Biriyani World Supermarket,Ernakulam [2 year]**
- **Store In charge/Manager – Raifa Hypermarket,Kottakkal [1 year]**
 - ✓ Examining each section of the store on a daily basis and rating their performances
 - ✓ Encouraging and motivating subordinates with various techniques
 - ✓ Observing a high level of sanitation across the store
 - ✓ Maintaining a great deal of customer oriented work environment throughout the store
 - ✓ Monitoring the routine business statistics and preparing standard reports for higher management
- **Purchase Assistant Cum Storekeeper - Azad Silk, Tirur [2 year]**
 - ✓ Supervise warehouse operations and oversee employees
 - ✓ Contact vendors and responsible for returning damaged goods to vendors
 - ✓ Responsible for receiving all shipments of products and store them in organized manner
 - ✓ Provide employee training and feedback, making schedules and oversee maintenance and up keeping of the store
 - ✓ Track inventory of products on shelves and storage unit
 - ✓ Maintain records of products being shipped and received
 - ✓ Track lost or miss-delivered packages.

EDUCATIONAL QUALIFICATION

- Graduated in Bachelor of Computer Application (BCA) from University of Calicut
- Plus Two From Higher Secondary Board, Kerala
- SSLC From Public Examination, Kerala

SKILLS

- Computer Hardware and Networking
- MS Word, Excel, PowerPoint
- Data Entry
- Good Verbal and written, Communicational Skill
- Positive attitude, Willingness to learn

LANGUAGES KNOWN

- English, Malayalam, Hindi and Arabic

PERSONAL DETAILS

Father's Name : Saidalavi
Sex : Male
Date of Birth : 06/09/1998
Marital Status : Single
Religion : Muslim
Nationality : Indian
Passport No : V2117940

DECLARATION

I hereby declare that the above statement is true to the best of my knowledge and belief.

MOHAMMED MUSAMMIL

Place:

Date :