### **Firas Murhaf Ghattas**

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# **Summary**

A computer engineer and a trained technician whose main expertise in the operating, maintenance and selling of computer and mobile systems, I'm seeking a new experience with more challenges and opportunities for professional growth.

### **Skills**

- Analytical thinking: identifying a problem, developing a solution.
- Time management : prioritize tasks, create time-lines for work completion.
- Communication : good collaboration and team work skills, positive and helpful attitude, fluency in English language both speaking and writing.
- Technical skills: moderate knowledge in coding (C++, SQL, ORACLE, PYTHON, HTML), basic experience in Microsoft OS (server, workstation), Microsoft office 365 and Microsoft Azure, basic knowledge of protocols such DNS, HTTP,SMTP and SNMP.

# Work experience

**Sales consultant,** Smart voyage migration consultancy, Dubai, 2/2022 to 4/2022.

- Develop and execute strategic plan to achieve sales targets.
- Partner with customers to understand their business needs and objectives.
- Generate reports based on facts to be presented before the Sales Manager and Director.
- Proper updation of customer data stage by stage and report in companies CRM
- Daily reports to be send to Management

IT Help Desk support, al khabeer computer center,7/ 2020-10/2021

- Maintenance of computer hardware and installation of various software.
- Researching available hardware, software and equipment necessary to optimize output.
- Installation and configuration network equipment, ELV systems.

- Maintaining firewalls, updating virus protection software, implementing data security systems and performing data backup to protect important information.
- Monitor performance and maintain systems according to requirements.
- Provides timely feedback to superior on product failure issues to be removed.
- Miscellaneous IT services.

#### IT Sales advisor, Emmatel telecom company, Syria, 4/2018-5/2020

- Explains technical information in clear terms to non-technical individuals to promote better understanding and better sales process.
- Matching product characteristics to customer's needs and wants.
- Familiarity with POS systems.
- Assist in reducing stock loss by observing all company procedures.
- Process all sales and collection of customer database in an efficient manner in line with the company procedures.
- Update managers by consolidating, analyzing, and forwarding daily action summaries.

### **Education**

- Al Baath university, Homs, Syria, 2016-2012
   Bachelor degree in Automation control and computer engineering.
- Syrian virtual university, Homd, Syria, 2021
   Master degree in Quality management.

### **Achievement and certification**

- Asia center for vocational training, Damascus, Syria, 2020
   Diploma in networking, DHCP, DNS, web services.
- Asia center for vocational training, Damascus, Syria, 2018
   Diploma in computer maintenance, Certified.
- UNHCR & GOPA, Homs, Syria, 2017
   Attendance certification in security systems and cctv installation.

## Languages

• Arabic : mother language.

• English: fluent.