

# Waleed Ayub

## MECHANICAL ENGINEER

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### OBJECTIVE

To obtain a challenging any position where my creativity, problem- solving skills, and experience in Mechanical Engineering and user/colleagues friendly interface can be utilized to enhance user/customer experience and drive business objective.

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### EXPERIENCE

#### **Site Supervisor in Panther Developers at (Pc Hotel Malam Jabba) From February 2020 to March 2023**

- ☐ supervises the work and operations of all clerical procedures
- ☐ check and certifies all vouchers and invoices of relevant tools
- ☐ instructs directs and supervises the activities of workshop foremen in proper operating procedures
- ☐ make reports on site activities and to coordinate with the site manager according to client demands.

#### **Executive Purchaser in HI Tech Engineering Company Islamabad February 2016 to November 2019**

- ☐ Maintained complete documentation and records of all purchasing activities including employee's record.
- ☐ Communicated frequently with stores and vendors to manage orders and verify revisions on purchase orders.
- ☐ Performed monthly reconciliation of open purchasing orders.

#### **Operations Assistant Gadoon Power Plant Topi, Swabi Pakistan June 2013 to September 2015**

I have expertise on these 03 different types of engine details tabulated below: -

- ☐ 03 SANGYONG (3.75MW each) 18V28/32H H.F.O
- ☐ GE Jenbacher (3MW each) JGS 620 Gas Engine
- ☐ 04 Caterpillar (3.64MW each) G3616 Gas Engine

Moreover,

- ☐ Managed and maintained file system covering expenses, reports, and support documentation.
- ☐ Solved problems timely and effectively, ensuring customer satisfaction.
- ☐ Assisted with facility scheduling and customer service.
- ☐ Assisted operations manager with planning of routine operations and special projects.

### CONTACT

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Pakistan  
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### EDUCATION

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Diploma Associate Engineering (M)  
Swedish Institute of Technology Wah Cantt.  
Pakistan 2008-2012

B.Tech (Hons.) (Mech. Engineering)  
Sarhad University Peshawar Pakistan  
2013-2017

### SKILLS

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Computer  
English Language  
User research