

Curriculum Vitae

SIYAS YOOSUF KOYAKUTTY

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Al Ain, UAE



Career Objective

I am looking forward to associate myself with organizations where there is opportunity to share contribute and upgrade my knowledge for the development to self and origination served. I have taken up assignment in my career with a quest to manage higher responsibility and am looking forward to building a long term challenging career, with responsibility scope, which fully utilize my talent, capabilities and experience.

Educational info.

- ❖ Higher Secondary Education (+2)
- ❖ SSLC

Qualifications & Skills

- Good communication skills and personality.
- Ability to listen analytically and act accordingly.
- Pleasing personality to interact with customers enthusiastically.
- Flexible and quick learner & Dedicated and hard worker.
- Able to handle customer complaints effectively.
- Ability to work under pressure with minimum supervision.
- Computer Literate

Work Experience

- ❖ **Company** : **ADNOC NATIONAL OIL COMPANY - AL AIN UAE**
 Position : C Store Sales
 Duration : 2015 to till now
- ❖ **Company** : **Tele Communication - Kerala, India**
 Position : Sales Executive
 Period : 2 years

Duties and Responsibilities

- Greeting customers who enter the shop.
- Be involved in stock control and management.
- Assisting shoppers to find the goods and products they are looking for.
- Stocking shelves with sales.
- Answering queries from customers.
- Reporting discrepancies and problems to the supervisor.

Personal info.

Full Name : SIYAS YOOSUF KOYAKUTTY
Gender : Male
Date of Birth : 30-09-1984
Nationality : Indian
Civil Status : Married

Passport Details

Passport No. : P9141260
Date of Expiry : 18/04/2027
Visa Type : Employment Visa

Driving License Details

License No : 2382102
Issue Date : 17-08-2017
Expiry Date : 14-08-2024
Permitted Vehicle : Light Vehicle

Languages

- Arabic
- English 
- Hindi
- Malayalam 

Computer Knowledge

- Ms Office Word
- Excel
- Power Point
- Internet & Email

DECLARATION

I hereby declare that above mentioned details are correct and complete and best of my knowledge.

SIYAS YOOSUF KOYAKUTTY