

SAMEER K.

SENIOR ACCOUNTING PROFESSIONAL

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☎ 00971 58 909 3323



Key Skills

Internal & External Auditing

UAE VAT Return Filing

MIS Reporting

Accounting & Financial Operations

Reconciliation (Bank / Debtor / Creditor)

Full Cycle Accounting

Cash & Fund Flow Management

Budgeting & Cost Control

Working Capital Management

Finalization of Accounts

Team Building & Leadership

Extensive experience in spearheading the entire **Finance & Accounts Operations** with focus on achieving business growth objectives within turnaround & rapid changing environment, targeting senior-level assignments

Profile Summary

- Conduct Internal and External Audit of diversified industries including Private Limited Companies, Stock Audits, Hospital and Trading & Manufacturing Companies
- UAE VAT Auditing, Preparation of Documents and Submission
- Working knowledge of Accounting Standards and Statutory/Regulatory Compliances; provided timely, relevant & accurate reports & analysis of organization's performance
- Experienced in Accounts, Audit, Cash Flow, Negotiation, Ratio Analysis, Tax management, Costing, Working capital
- Develop, implement, modify and document recordkeeping and accounting systems making use of current computer technology
- Manage and oversee the daily operations of the accounting department & Improve systems and procedure and initiate corrective actions
- Custodian of financial analysis; internal and regulatory reporting; accounting operations; budgeting; forecasting that led to long-term improvements in cost savings, profitability and productivity
- Focused and goal-driven with combination of excellent commercial sense and problem-solving & analytical skills
- Analyzing the revenue and expenditure of a business.
- Prepare asset, liability and capital account entries by compiling and analyzing account information

ACADEMIC PROFILE

- **CMA INTER (QUALIFIED) June-2015**
INSTITUTE OF COST ACCOUNTANTS OF INDIA
- **MASTER OF COMMERCE [M.COM] Sep-2015**
UNIVERSITY OF MADURAI KAMRAJ, MADURAI, INDIA
- **BACHELOR OF COMMERCE (B. Com) APR-2011**
UNIVERSITY OF KANNUR, KERALA, INDIA
- **HIGHER SECONDARY EXAMINATION MAR-2007**
STATE BOARD OF HIGHER SECONDARY EDUCATION, KERALA, INDIA

PROFESSIONAL EXPERIENCE

INTERNAL AUDITOR

ISTANBUL FOODSTUFF TR CO, SHJ. [Dec-2020 to Present]

- Preparation & Finalization of monthly financial statement in Retail Division & Wholesale Division.
- Preparation of Monthly Individual Br wise and Group Consolidated Financial Statements.
- Prepare asset, liability and capital account entries.
- Monthly Ledger Analysis & Reconciliation.
- IFRS Workings for External Auditing.
- Intercompany Eliminations and closing entries for Annual Auditing.
- Accounting Procedure & Finalization in Real Estate Division

SENIOR ACCOUNTANT

UNIVERSAL BUSINESS LINK LLC, DXB. [Feb-2020 to Nov-2020]

- Preparation & Finalization of Financial Statements and Monthly.
- Preparation of Monthly Group Consolidated Financial Statements
- Business Valuations.
- Internal & External Auditing for clients.

ACCOUNTANT GENERAL

AL MAMZAR ACCOUNTING & MANAGEMENT CONSULTANT, SHJ. [Jan-2018 to Feb-2020]

- UAE VAT Return Filing for clients
- Preparation & Finalization of Financial Statements for clients.
- Cash Flow Management and Forecasting.
- Internal Auditing.
- Business Valuations.
- Internal & External Auditing for clients.
- Working Capital Management

CMA TRAINING

HLL LIFE CARE LTD INDIA, KERALA. [Mar-2017 to July-2017]

BIJU V & ASSOCIATES INDIA, KERALA. [Jan-2015 to July-2015]

TECHNICAL SKILLS

- Proficient in MS Office Application-Excel, Word & PowerPoint.
- Information Technology Training 100 Hrs. from **Institute of Cost Accounts of India.**
- Well Versed Accounting Packages to Include:
 - Tally
 - Quick books Online & Desktop
 - Microsoft Dynamic NAV
 - Online ZOHO Books
 - Focus Accounting & Other Customized software.

Personal Details

Date of Birth: 19th November 1990
Languages Known: English, Malayalam Tamil and Hindi
Passport No: K6463487
Visa Type: Employment Visa
Visa Expiry: 26/12/2022
Gender: Male
Marital Status: Single
Nationality: India